



Dolphin (P.G.) Institute of Biomedical & Natural Sciences

Affiliated to H.N.B. Garhwal Central University, Srinagar, Garhwal, Uttarakhand, India

NAAC Accredited 'B++' (2nd Cycle)

Approved by Government of Uttarakhand, IAP and NCTE

Recognized by Uttarakhand Paramedical Council and Recognized NPTEL - Local Chapter by IIT Madras.

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

This is to certify that documents from page number 2 to 134 are digitally attested.

Academic Year 2022-23

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2022-23/01

1st June , 2022

Circular

Meeting of the IQAC members shall be held on 3rd June 2022 at 03.00 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. Remedial/ Revision classes/ Class tests
2. FDP on OBE
3. Calendar for National/ International Commemorative Days
4. Certificate/ add on/ value added courses

CC: For circulation to all concerned


(Coordinator, IQAC)
IQAC
Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-212

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/01

Dated: 4th June, 2022

Minutes of the IQAC Meeting

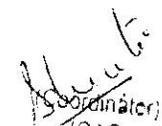
Date : 3rd June, 2022
Time : 3.00 P.M.
Location : Principal Office
Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Dr. Deepak Kumar
5. Dr. Beena J. Bhatt
6. Mr. Vipul Garg
7. Mr. Sudhir Bharti
8. Dr. Shalini Singh
9. Dr. Shalini Agarwal
10. Dr. K.P. Tripathi
11. Dr. Deepti Warikoo
12. Dr. Neeraj Kumar
13. Mr. Sanjay Sikharia
14. Mr. Anuj Gupta
15. Dr. Sandhya Goswami
16. Dr. Shruti Sharma

A meeting of IQAC, chaired by the Principal was convened to discuss about the status of the syllabus and planning for the new academic session.

Summary

1. Welcome address by Chairperson.
2. The Cell was satisfied with the ongoing teaching learning process. It was unanimously decided that the subject faculty need to take remedial/ revision classes/ class tests to ensure that students are preparing well for their exams.
3. FDP on OBE to be planned.
4. It was decided to prepare a Calendar for National/ International Commemorative Days.
5. The Departments would be asked to start new certificate/ add on/ value added courses.


Coordinator
IQAC
Coordinator IQAC
Dolphin (PG) Institute of
Biomedical and Natural Sciences
Dehra Dun-248111

Cc: For circulation to all concerned.

**DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**
IQAC/DIBNS/10.01 /2022-23/01.1

Dated: 20th June 2022

ATR of the decisions taken in IQAC meeting held on 3rd June 2022

S. No.	Point raised	Action Taken
1	Remedial/ Revision classes/ Class tests	The subject faculty were advised to do the needful as per the requirement.
2	FDP on OBE	The resource person for the same need to be identified and contacted. Members IQAC shall do the needful.
3	Calendar for National/ International Commemorative Days	IQAC shall do the needful and circulate to the departments.
4	Certificate/ add on/ value added courses	HODs and faculty were asked to introduce new Certificate/ add on/ value added courses.


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Dehra Dun-248171

Cc: For circulation to all concerned.

Attendance Sheet of IOA members
present on 3rd June 2022

1	Dr. Shailja Pant	Shailja Pant
2	Sh. Sunil Kaul	Sunil Kaul
3	Sh. V.K. Nagpal	V.K. Nagpal
4	Dr. Deepak Kumar	Deepak Kumar
5	Dr. Beena J. Sheth	Beena J. Sheth
6	Sh. Vipul Garg	Vipul Garg
7	Sh. Sudhin Shakti	Sudhin Shakti
8	Dr. Shalini Singh	Shalini Singh
9	Dr. Shalini Agarwal	Shalini Agarwal
10	Dr. K.P. Tripathi	K.P. Tripathi
11	Dr. Deepta Warikoo	Deepta Warikoo
12	Dr. Neeraj Kumar	Neeraj Kumar
13	Mr. Sanjay S. Kharia	Sanjay S. Kharia
14	Mr. Anuj Gupta	Anuj Gupta
15	Dr. Seethya Goswami	Seethya Goswami
16	Dr. Shweta Sharma	Shweta Sharma

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2022-23/02

15th July, 2022

Circular

Meeting of the IQAC members shall be held on 20th July 2022 at 03.30 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. FDP
2. Academic Administrative Audit
3. Teacher's Diary
4. Mentor's Diary
5. Students Satisfactory Survey

CC: For circulation to all concerned


(Coordinator IQAC)

(Coordinator)
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Dolphin (PG) Institute of Biomedical
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Dehra Dun-212101

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IQAC/DIBNS/10.01 /2022-23/02

Dated: 21st July, 2022

Minutes of the IQAC Meeting

Date : 20th July, 2022
Time : 3.30 P.M.
Location : Principal Office

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Dr. Deepak Kumar
4. Mr. V K Nagpal
5. Dr. Beena J. Bhatt
6. Mr. Vipul Garg
7. Mr. Sudhir Bharti
8. Dr. Shalini Singh
9. Dr. Shalini Agarwal
10. Dr. K.P. Tripathi
11. Dr. Deepti Warikoo
12. Mr. Anuj Gupta
13. Dr. Sandhya Goswami
14. Ms. Mousami Ghosh
15. Shruti Sharma

A meeting of IQAC, chaired by the Principal was convened to discuss about the preparations for the forthcoming FDP on Outcome Based Education and other issues. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The preparations for both the FDP were discussed.
3. Academic Administrative audit to begin in the month of August.
4. The Teacher's Diary to be updated prior to printing
5. The mentor's diary also to be modified as per suggestions received from the faculty.
6. The responses of students in the Students Satisfactory Survey were discussed and it was decided to share the highlights with all the faculty members.

Cc: For circulation to all concerned.


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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2022-23/01.2

Dated: 30th July 2022

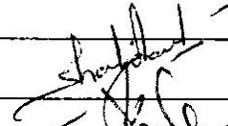
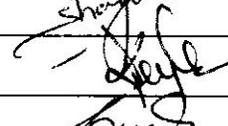
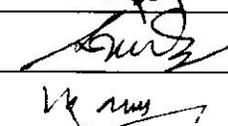
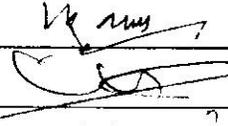
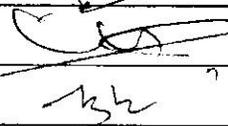
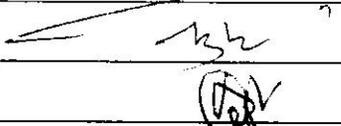
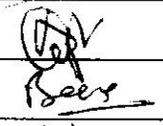
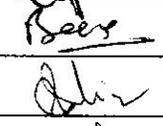
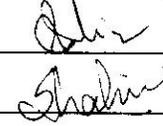
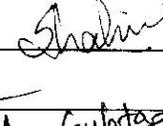
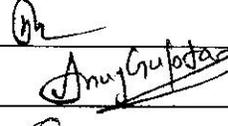
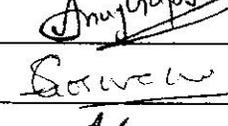
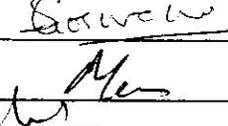
ATR of the decisions taken in IQAC meeting held on 20th July 2022

S. No.	Point raised	Action Taken
1	FDP	Responsibilities were assigned to all the members of the Cell for smoothly organizing the FDP. The registration and feedback forms were to be developed on Google form. It was also decided to issue a Certificate of participation to the faculty members. The e-certificate of participation for the online FDP shall be issued.
2	Audits	It was decided that Energy, Green, Environment, Academics and Administrative Audit, Gender Audit would be conducted by external agencies. IQAC shall get the needful done.
3	Teacher's Diary	The Cell members were asked to give suggestions for bringing about changes in the Teacher's Diary within 15 days.
4	Mentor's Diary	The Cell members were asked to give suggestions for bringing about changes in the Mentor's Diary within 15 days.
5	Students Satisfactory Survey	The highlights of the responses from Students Satisfactory Survey along with the suggestions from the Cell for enhancing the quality of teaching learning process would be shared with in a month with all the faculty members.

Cc: For circulation to all concerned.


(Coordinator)
(Coordinator IQAC)
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-212

Attendance sheet of members of ICAK
present on 20th July 2022

- | | | |
|----|---------------------|---|
| 1 | Dr. Shailja Pant |  |
| 2 | Dr. Deepak Kumar |  |
| 3 | Sh. Sunil Kaul |  |
| 4 | Sh. U.K. Nagpal |  |
| 5 | Sh. Vipul Garg |  |
| 6 | Sh. Sudhin Shakti |  |
| 7 | Dr. Deptee Warikoo |  |
| 8 | Dr. Beena J. Bhatt |  |
| 9 | Dr. Shalini Singh |  |
| 10 | Dr. Shalini Agarwal |  |
| 11 | Dr. K.P. Tripathi |  |
| 12 | Mr. Anuj Gupta |  |
| 13 | Dr. Sandhya Goswami |  |
| 14 | Ms. Mousemi Ghosh |  |
| 15 | Dr. Shanti Sharma |  |

Office of the IQAC
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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2022-23/03

1st August, 2022

Circular

Meeting of the IQAC members shall be held on 08th August, 2022 at 03.00 P.M. at Old Auditorium. All members are requested to attend the meeting.

Agenda:

1. Academic Calendar
2. Road map for 2022-23
3. Timetables
4. Reporting of the new students
5. Swachhta Pakhwada

CC: For circulation to all concerned


(Coordinator IQAC)

(Coordinator)
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Dolphin (PG) Institute of
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Dehra Dun-248

Office of the IQAC
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IQAC/DIBNS/10.01 /2022-23/03

Dated: 10th August, 2022

Minutes of the IQAC Meeting

Date : 8th August, 2022
Time : 3.00 P.M.
Location : Old Auditorium

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Dr. Deepak Kumar
4. Mr. V K Nagpal
5. Dr. Sandhya Goswami
6. Dr. Beena J. Bhatt
7. Mr. Sudhir Bharti
8. Dr. Shalini Singh
9. Dr. K.P. Tripathi
10. Dr. Deepti Warikoo
11. Mr. Vipul Garg
12. Dr. Shalini Agarwal
13. Mr. Anuj Gupta
14. Dr. Shruti Sharma

A meeting of IQAC, chaired by the Principal was convened to discuss about the preparations for the forthcoming new academic session. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by the Chairperson.
2. The Academic Calendar for the new session was approved.
3. The roadmap for 2022-23 was discussed.
4. The timetables for the new session were discussed.
5. The preparations for the reporting of new students were discussed.
6. It was decided that departments would encourage the students to participate whole heartedly during the Swachhta Pakhwada.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2022-23/01.3

Dated: 12th August 2022

ATR of the decisions taken in IQAC meeting held on 8th August 2022

S. No.	Point raised	Action Taken
1	Academic Calendar	The approved Academic Calendar has been uploaded on the website and also circulated among the faculty, staff members and students.
2	Road map for 2022-23	Based on the suggestions from PTV and from the Cell members, road map for 2022-23 was discussed. The final road map would be placed before the Management Committee by 20 th of August 2022.
3	Timetables	The timetables of the classes for the new academic session were discussed and approved.
4	Reporting of the new students	The responsibilities were assigned to all the concerned faculty/ staff member to ensure that the reporting process is managed well.
5.	Swachhta Pakhwada	The Departments were asked to submit the planning of activities to be conducted during Swachhta Pakhwada

Cc: For circulation to all concerned.

(Coordinator IQAC)
(Coordinator)
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Dolphin (PG) Institute of Biomedical
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Dehra Dun-248 001

Attendance sheet of members of IONK
present on 0th Aug. 2022

1. Dr. Shailja Pant
2. Sh. V.K. Nagpal
3. Sh. Sunil Kaul
4. Dr. Deepak Kumar
5. Dr. Sandhya Gansani
6. Dr. Beena J. Shakti
7. Mr. Sudhin Shakti
8. Dr. K.P. Tripathi
9. Dr. Shobini Singh
10. Dr. Deptee Wankar
11. Sh. Vipul Garg
12. Dr. Shobini Agarwal
13. Mr. Anuj Gupta
14. Dr. Shuchi Sharma

(Handwritten signatures and initials)
Shailja
V.K.
Sunil
Deepak
Sandhya
Beena
Sudhin
K.P.
Shobini
Deptee
Vipul
Shobini
Anuj
Shuchi

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IQAC/DIBNS/10.05/2022-23/04

5th October, 2022

Circular

Meeting of the IQAC members shall be held on 10th October, 2022 at 02.30 P.M. at Old Auditorium. All members are requested to attend the meeting.

Agenda:

1. Feedback from students
2. AQAR 2021-22
3. Guest Lectures

CC: For circulation to all concerned


(Coordinator)
(Coordinator IQAC)
Dolphin (PG) Institute of
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Dehra Dun-215

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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/04

Dated: 12th October, 2022

Minutes of the IQAC Meeting

Date : 10th October, 2022

Time : 2.30 P.M.

Location : Old Auditorium

Members Present :

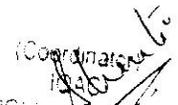
1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Dr. Deepak Kumar
4. Mr. V K Nagpal
5. Dr. Sandhya Goswami
6. Dr. Beena J. Bhatt
7. Mr. Sudhir Bharti
8. Dr. Shalini Singh
9. Dr. K.P. Tripathi
10. Dr. Deepti Warikoo
11. Mr. Vipul Garg
12. Dr. Shalini Agarwal
13. Mr. Anuj Gupta
14. Dr. Shruti Sharma

A meeting of IQAC, chaired by the Principal was convened to discuss about the ongoing semester. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by the Chairperson.
2. It was decided to take feedback from the students within next 15 days. As online response from students was too low, it was decided to take it offline.
3. Status of filling up AQAR 2021-22 was discussed and it was decided that the filled up data shall be checked again by the Cell to rule out any mistake/ shortcoming.
4. The number of guest lectures by the departments need to be increased so that students get a chance to listen to eminent personalities related to their field of study.

Cc: For circulation to all concerned.


(Coordinator
IQAC)
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Coordinator IQAC

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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2022-23/01.4 Dated: 15th October 2022

ATR of the decisions taken in IQAC meeting held on 10th October 2022

S. No.	Point raised	Action Taken
1	Feedback from students	The process of taking offline feedback has begun.
2	AQAR 2021-22	A schedule was finalized. where by members would be coming to cross check the data filled up in the AQAR.
3	Guest Lectures	Departments were asked to conduct guest lectures from eminent speakers so as to bridge the knowledge gaps of the students.

Cc: For circulation to all concerned.


(Coordinator IQAC)
Coordinator
IQAC
Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-213 001

Attendance of members of IOAC present
on 10th Oct. 2022

- | | | |
|-----|----------------------|-------------------------|
| 1. | Dr. Shailja Pant | Shailja Pant |
| 2. | Sh. V.K. Nappal | V.K. Nappal |
| 3. | Sh. Sunil Kaul | Sunil Kaul |
| 4. | Dr. Deepak Kumar | Deepak Kumar |
| 5. | Dr. Sandhya Goswami | Sandhya Goswami |
| 6. | Dr. Beena J. Bhatt | Beena J. Bhatt |
| 7. | Sh. Sudhir Bhatt | Sudhir Bhatt |
| 8. | Dr. Chelini Singh | Chelini Singh |
| 9. | Dr. K.P. Tripelthi | K.P. Tripelthi |
| 10. | Dr. Neptee Warikow. | Neptee Warikow. |
| 11. | Sh. Vipul Garg | Vipul Garg |
| 12. | Dr. Shalini Agarwal. | Shalini Agarwal. |
| 13. | Sh. Anuj Gupta | Anuj Gupta |
| 14. | Dr. Shweta Sharma | Shweta Sharma |

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2022-23/05

9th December, 2022

Circular

Meeting of the IQAC members shall be held on 14th Dec., 2022 at 03.00 P.M. at Meeting Hall. All members are requested to attend the meeting.

Agenda:

1. Annual Week
2. Time tables and planning by the departments
3. MOU
4. Visits
5. Alumni Meet


(Coordinator IQAC)

CC: For circulation to all concerned

(Coordinator)
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Dolphin (PG) Institute of
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Dehra Dun-213

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/05

Dated: 18th December 2022

Minutes of the IQAC Meeting

Date : 14th December 2022

Time : 3 PM

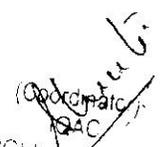
Venue : Meeting Hall

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Anuj Gupta
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the teaching learning process of the odd semester and the planning for the new semester. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. The members were satisfied by the activities carried out for the students for their holistic development.
2. It was further decided to organize the Annual Week for the students, where the students shall get ample opportunity to participate in the various sports and cultural activities.
3. The time tables for the new semester along with the planning need to be submitted by the HODs for approval.
4. The departments need to get MOUs signed with reputed organizations.
5. Students need to be taken for Industrial/ field visits.
6. Placement Cell needs to enhance its activities and guide students for placement.
7. It was proposed to hold Alumni Meet in 2023.


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Dehra Dun-248111

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Office of the IQAC
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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2022-23/01.5 **Dated: 15th October 2022**

ATR of the decisions taken in IQAC meeting held on 14th December 2022

S. No.	Point raised	Action Taken
1	Annual Week	Dean and DSWC were asked to chalk out the programme and circulate the same timely for maximum participation by the students.
2	Time tables and planning by the departments	The same were approved.
3	MOU	The departments were told to get MOU signed so that activities could be carried out by the students, which would benefit them.
4	Visits	The departments and the T & P Cell were asked to take students on the visits.
5	Alumni Meet	Alumni Association was asked to plan for Alumni Meet.


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Dehra Dun-248111

Cc: For circulation to all concerned.

Attendance sheet of members of 10th Sec
present in the meeting on 14th Dec. '22

1. Dr. Shailja Kant
2. Sh. Sunil Kaul
3. Sh. V.K. Nagpal
4. Sh. Vipul Agar
5. Dr. Sandhya Agrawal
6. Sh. Anuj Gupta
7. Sh. Sudhir Shakti
8. Dr. K.L. Tripathi
9. Dr. Deepak Kumar
10. Dr. Deptee Warikar
11. Dr. Beenu J. Bhatt
12. Dr. Shalini Singh
13. Dr. Shweta Sharma

Shailja Kant
Sunil

V.K. Nagpal

Sandhya

Anuj Gupta

Sudhir

K.L. Tripathi

Deepak

Deptee

Beenu

Shalini

Shweta

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DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2022-23/06

1st Feb., 2023

Circular

Meeting of the IQAC members shall be held on 7th Feb., 2023 at 03.00 P.M. at Meeting Hall.
All members are requested to attend the meeting.

Agenda:

1. Annual Week
2. Alumni Meet
3. Extension Activities
4. Placement Cell
5. Admin Staff Training
6. Green, Environment, Energy Audit


(Coordinator IQAC)

(Coordinator,
IQAC
Dolphin (PG) Institute of
and Natural Sci
Dehra Dun-215119

CC: For circulation to all concerned

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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/06

Dated: 10th February 2023

Minutes of the IQAC Meeting

Date : 7th February 2023

Time : 3 PM

Venue : Meeting Hall

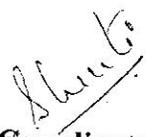
Members Present :

1. Dr. Shailja Pant
2. Mr. V K Nagpal
3. Mr. Sunil Kaul
4. Mr. Sudhir Bharti
5. Mr. Vipul Garg
6. Dr. Sandhya Goswami
7. Mr. Anuj Gupta
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shalini Agarwal
14. Dr. Shruti Sharma

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. The preparations for the Annual Week were discussed.
2. The preparations for the Alumni Meet were discussed.
3. The extension activities by depts., NCC, NSS etc need to be increased so as to develop the sense of responsibility towards the society amongst the students.
4. The Placement Cell need to work in close association with the departments to improve its functioning.
5. The training schedule of admin staff need to be carried out on a regular basis.
6. The preparations for Green, Environment, and Energy Audit are going satisfactorily.

Cc: For circulation to all concerned.


(Co)Coordinator IQAC
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-248001

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2022-23/01.6 Dated: 15th February 2023

ATR of the decisions taken in IQAC meeting held on 7th Feb. 2023

S. No.	Point raised	Action Taken
1	Annual Week	Framework to be drafted by Dean and accordingly responsibilities to be allocated.
2	Alumni Meet	Alumni Association to collectively work in coordination to ensue the success of the event.
3	Extension Activities	Dean, SW and officials of NCC/ NSS to ensure that extension activities are carried out on regular basis.
4	Placement Cell	The activities of Placement Cell to be increased with the coordination of department's representative.
5	Admin Staff Training	Sr. AO to ensure that training schedule is carried out on a regular basis.
6	Green, Environment, Energy Audit	The preparations for the audits have been given to IQAC along with Eco Club and Mr. Gaurav Bhatia .

Cc: For circulation to all concerned.


(Coordinator IQAC)
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-248101

Attendance sheet of IOAE members
present in meeting on 7th Feb.

- | | | |
|-----|-----------------------|-------------------|
| 1. | Dr. Shailja Pant | Shailja Pant |
| 2. | Sh. VK. Nagpal | VK Nagpal |
| 3. | Sh. Sunil Kaul | Sunil Kaul |
| 4. | Sh. Sudhin Shanti | Sudhin |
| 5. | Sh. Vipul Garg | Vipul Garg |
| 6. | Dr. Sandhya Guruswami | Sandhya Guruswami |
| 7. | Mr. Anuj Gupta | Anuj Gupta |
| 8. | Dr. Deptee Warikoo | Deptee Warikoo |
| 9. | Dr. K.P. Tripathi | K.P. Tripathi |
| 10. | Dr. Deepak Kumar | Deepak Kumar |
| 11. | Dr. Beena J. Bhatt | Beena J. Bhatt |
| 12. | Dr. Shalini Singh | Shalini Singh |
| 13. | Dr. Shalini Agarwal | Shalini Agarwal |
| 14. | Dr. Shanti Sharma | Shanti Sharma |

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2022-23/07

10st Mach., 2023

Circular

Meeting of the IQAC members shall be held on 15th March , 2023 at 02.30 P.M. at old Auditorium. All members are requested to attend the meeting.

Agenda:

1. Recommendations of external experts during the Green , Environment and Energy Audit


(Coordinator IQAC)
IQAC
Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/07

Dated: 16th March 2023

Minutes of the IQAC Meeting

Date : 15th March 2023

Time : 2.30 PM

Location : Old Auditorium

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Anuj Gupta
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the recommendations given by the external experts during the Green, Environment, Energy Audit.

The suggestions on the Energy Audit were:

1. A display stating 'Danger zone' near the outer units of ACs and watch your steps where there is a difference in level of floor.
2. There could be an awareness poster displaying detail about the renewable energy, mode incorporated, energy produced and utilised for sensitization of the stakeholders.
3. Some areas the wirings were exposed and overloaded, these areas could be fabricated and loads could be distributed evenly through multiple switchboards.
4. Outdoor units of the air conditioners shall be covered with a temporary shade to keep the direct sunlight access under control as this may lead to increase in the cooling-electrical load.
5. The electrical meter in ground floor areas specially close to water coolers should be covered with 'Danger zone' display and sand buckets close by
6. Whenever the Institute undergoes redevelopment there can be provisions for replacement with energy-efficient appliances or new air conditioners that require less power consumption.

The suggestions on the Environment Audit were:

1. The study suggests that there is scope to document the plantations further through coding, numbering and book.
2. Additionally, a display board about 'Green zone' could be undertaken
3. The study suggests that there is scope to document the fauna in a publication format for stakeholder sensitization and awareness.
4. The study suggests that outside the campus a signboard could be displayed that highlights 'Silent zone' and 'No honking zone' being an Educational Institute.
5. The wiring should be concealed
6. There should be documentations of the switchboards and main boards such as SB1, MB1 further the switches should be documented appropriately
7. Fireballs/ sand buckets can be introduced these spaces would be the ones that have an air conditioner or any combustible equipment.
8. PASS Board near fire extinguishers and RACE Board near entrance
9. There should be additional provisions in the laboratories including:
 - a. Eye washers
 - b. Rubber flooring as an electrical safety measure
10. Combustible equipment - Every space which has a gas cylinder

11. Awareness - Fire layouts in immediate spaces outside the lift, on the staircase landing, signages mentioning "Do not use lift in case of fire" additionally fire exit signages, boards should be put up at all possible locations.
12. The fire and life safety signages (Including exit signages) should be increased and displayed.
13. There should be a PASS Board alongside every fire extinguisher and a RACE Board at the location of extreme populace/ footfalls.
14. Specific area designated for E-vehicles – There should be designated area dedicated to E-vehicles parking and charging and this zone should be demarcated as "Eco-Zone"
15. Promote the use of Eco-friendly vehicles - There can be student and staff sensitization program on eco-friendly and battery-operated vehicles/ low emission vehicles for daily use.
16. Battery charging points for Eco-friendly vehicles - There can be provision for battery charge points, this would inspire students to change their mode of transportation and adopt sustainable practices.
17. Avoid burning waste - The waste produced on the premises should not be burned as it is dangerous to the health of students and staff
18. Bicycles as a gift - As an appreciation gesture maybe the student's toppers/ staff best performers can be awarded a bicycle occasionally.

The suggestions on the Green Audit were:

1. The study suggests that the current practices by Eco Club can be increased.
2. A manual on waste management practices can be put on display that highlights details about the process would add on to stakeholder sensitization.
3. An area should be demarcated as 'E-waste zone' and documentation about the same should be done in the form of monthly reports uploaded on Institutes website.
4. Tanks can be documented with Mention of size; Capacity usage; Institute name; Colour coding (Paint the tank in light blue colour); Last maintenance date mentioned on each facility. Add signboards about the usage such as "Drinking" or "Secondary"; Add signboard and map about the process/ system in practice
5. Waste water treatment plant can be explored
6. Daily documentation of water supply should be undertaken.
7. Green carpets could be placed outside drinking water and toilet blocks. This will add to hygiene areas and keep the water spillage under control.
8. E-waste management chart can be displayed in spaces that have computers such as offices and laboratories.
9. Going paperless, Print less etc. awareness boards could be displayed.
10. Neutralize the liquid waste before letting into storm water drains or soak pit
11. Environmental awareness - There can be various slogans in local and national language on the compound wall giving the message of saving the environment through the joint efforts of the students and staff thereby making the student socially and environmentally responsible citizens.
12. Multi-colored waste management bins - There should be more number of dual litter dustbins at various locations in areas such as Canteen, and open spaces. This would inculcate the awareness of waste segregation among students. Whereas a single type of dry waste dustbin should be available inside the teaching areas.
13. Plastic management for localities – The can be frequent cloth/ paper bags distribution in local schools, slums, Institutes, medical, police stations.
14. Tie up with Bisleri International regarding their 'Bottles for change program' also with 'Thereco' for their waste management.
15. Invite companies such as 'Thaely' and 'Recharkha' to undertake skill development workshops.
16. Manual about the functioning of the rain water harvesting system – There should be manual such as follows to increase sensitization about the facility and its operations.
17. Compound wall – The compound wall should have awareness messages about "No Smoking" and "No Tobacco"

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/07.1

Dated: 20th March 2023

ATR of the decisions taken in IQAC meeting held on 15th March 2023

S.No.	Point raised	Action Taken
1	Display stating 'Danger zone' near the outer units of ACs and watch your steps where there is a difference in level of floor.	Proposal was sent to Director
2	An awareness poster displaying detail about the renewable energy	Proposal was sent to Director
3	Wirings exposed and overloaded	Proposal was sent to Director
4	Outdoor units of the air conditioners to be covered	Proposal was sent to Director
5	Electrical meter in ground floor	Proposal was sent to Director
6	Replacement of appliances (as and when) with energy-efficient appliances	Proposal was sent to Director
7	Document the plantations further through coding, numbering and book.	Dept. of Botany and Eco Club
8	Display board about 'Green zone'	Proposal was sent to Director
9	document the fauna in a publication format	Dept. of Zoology
10	'Silent zone' and 'No honking zone' outside campus	Proposal was sent to Director
11	The wiring should be concealed	Proposal was sent to Director
12	Documentations of the switchboards and main boards	Proposal was sent to Director
13	Fireballs/ sand buckets can be introduced these spaces would be the ones that have an air conditioner or any combustible equipment.	Proposal was sent to Director
14	PASS Board near fire extinguishers and RACE Board near entrance	Proposal was sent to Director
15	There should be additional provisions in the laboratories including: a. Eye washers b. Rubber flooring as an electrical safety measure	Proposal was sent to Director
16	Combustible equipment	Proposal was sent to Director
17	Fire layouts in immediate spaces outside the lift	Proposal was sent to Director
18	The fire and life safety signages (Including exit signages)	Proposal was sent to Director

	populace/ footfalls.	
20	Promote the use of Eco-friendly vehicles	Proposal was sent to Director (Banners to be put up in the parking area)
21	Avoid burning waste - The waste produced on the premises should not be burned as it is dangerous to the health of students and staff	Already in practice. Proposal was sent to Director to educate the admin staff by holding talks. Students also to be encouraged not to burn waste.
22	Bicycles as a gift	Proposal to be given to Management Committee
23	Activities of Eco Club can be increased.	Eco Club has been asked to spread out their activities throughout the year
24	Manual on waste management practices	Proposal was sent to Director
25	'E-waste zone'	Proposal was sent to Director to allocate space
26	Water Tanks	Proposal was sent to Director
27	Waste water treatment plant	Proposal to be given to Management Committee
28	Daily documentation of water supply	Proposal was sent to Director
29	Green carpets could be placed outside drinking water and toilet blocks.	Proposal was sent to Director
30	E-waste management chart	Proposal was sent to Director
31	Going paperless, Print less etc. awareness boards	Proposal was sent to Director
32	Neutralize the liquid waste	Proposal was sent to Additional Director. Lab attendants to be educated about the same.
33	Environmental awareness	Eco club to carry out activities
34	Multi-colored waste management bins	Proposal was sent to Director
35	Plastic management for localities	DSWC to carry out extension activity with NCC/ NSS
36	Tie up with Bisleri International regarding their 'Bottles for change program' also with 'Thereco'	Proposal was sent to Director
37	Invite companies such as 'Thaely' and 'Recharkha' to undertake skill development workshops	Proposal was sent to Director
38	Manual about the functioning of the rain water harvesting system	Proposal was sent to Director
39	Compound wall – The compound wall should have awareness messages about “No Smoking” and “No Tobacco”	Proposal was sent to Director

Attendance Sheet of meeting held on
15th March 2023.

- | | | |
|-----|---------------------|--------------------------------|
| 1. | Dr. Shailja Kant | Shailja Kant |
| 2. | Sh. VK. Nappal | Sh. VK. Nappal |
| 3. | Sh. Sunil Kaul | Sh. Sunil Kaul |
| 4. | Sh. Vipul Garg | Sh. Vipul Garg |
| 5. | Sh. Sudhin Shanti | Sh. Sudhin Shanti |
| 6. | Dr. Sandhya Goswami | Dr. Sandhya Goswami |
| 7. | Mr. Anuj Gupta | Mr. Anuj Gupta |
| 8. | Dr. Deptee Warbho | Dr. Deptee Warbho |
| 9. | Dr. K.P. Tripathi | Dr. K.P. Tripathi |
| 10. | Dr. Deepak Kumar | Dr. Deepak Kumar |
| 11. | Dr. Keeno J. Khatt | Dr. Keeno J. Khatt |
| 12. | Dr. Shalini Singh | Dr. Shalini Singh |
| 13. | Dr. Shanti Sharma | Dr. Shanti Sharma |

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2022-23/08

28th March, 2023

Circular

Meeting of the IQAC members shall be held on 3rd April, 2023 at 03.00 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. Corrections in AQAR 2020-21 and 2021-22
2. Yoga Shivar
3. Alumni Interaction
4. Staff Training Programme
5. Directory of Resource Persons and placement activities to be increased
6. FDP
7. Activity Calendar
8. Computer system at IQAC
9. Frequent meetings of IQAC members
10. Seminar in collaboration with NAAC
11. Website update
12. AAA & Gender Audit

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(Coordinator)
IQAC
(Coordinator IQAC)
Dolphin (PG) Institute of
and Natural Scier
Dehra Dun-240

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/08

Dated: 5th April 2023

Minutes of the IQAC Meeting

Date : 3rd April 2023
Time : 3 PM
Location : Principal Office

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Anuj Gupta
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the changes to be made in AQAR 2020-21 with regard to queries raised by NAAC. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. The HODs would be asked to make changes accordingly in the AQAR as the academic session shall be considered from 1st June to 31st May by the NAAC. AQARs for 2020-21 and 2021-22 were to be modified accordingly.
2. Yoga Shivir to be organized for the students. Dr. Deepti Warikoo and Mr. Sudhir Bharti have been given the responsibility for the same.
3. Interaction with Alumni to be conducted by the departments for the final semester students for career counseling.
4. Dates for holding training sessions for the admin staff shall be provided by Mr. Sudhir Bharti.
5. A directory of speakers is to be developed by Placement Cell.
9. FDP is to be planned by RAC.
10. Calendar of activities to be prepared by IQAC for the next academic session.
11. Placement activities to be enhanced.
12. Frequent meetings of IQAC members for better execution of work. Additional computer to be installed in the office of IQAC for the members.
13. Seminar in collaboration with NAAC to be planned.
14. Work on website is long overdue and so corrective action has to be initiated at the earliest.
15. Preparations for AAA and Gender Audit were going satisfactorily.

Shruti
(Coordinator IQAC)

(Coordinator)
IQAC

Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-248 002

Cc: For circulation to all concerned.

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2022-23/08.1 **Dated: 5th April 2023**

ATR of the decisions taken in IQAC meeting held on 3rd April 2023

S. No.	Point raised	Action Taken
1	Corrections in AQAR 2020-21 and 2021-22	The time period as indicated by NAAC was conveyed to the HODS and they were asked to make corrections accordingly.
2	Yoga Shivar	5 days Yog Shivar shall be held for the students from 17 th to 21 st April in the campus. Students to be encouraged to participate whole heartedly in the Yoga Shivar.
3	Alumni Interaction	The departments were asked to get in touch with Alumni and invite them to college to interact with the students.
4	Staff Training Programme	The Admin Dept. to get the training conducted for the admin staff.
5	Directory of Resource Persons and placement activities to be increased	Placement Cell to do the needful.
6	FDP	RAC was informed to plan for a FDP for the faculty members.
7	Activity Calendar	IQAC to do the needful and circulate the same.
8	Computer system at IQAC	Coordinator to ensure and do the needful. IT Cell to install another computer n IQAC for better working.
9	Frequent meetings of IQAC members	Members to meet tentatively on 1 st and 15 th of every month post lunch.
10	Seminar in collaboration with NAAC	IQAC to discuss and plan for the same.
11	Website update	IQAC to do the needful.
12	AAA & Gender Audit	IQAC and Women Empowerment Cell are doing the needful.

(Coordinator)
 IQAC
 Dolphin (PG) Institute of Biomedical and Natural Sciences
 Manduwala, Dehradun
 (Coordinator IQAC)

Attendance Sheet of IOAE Members
present in the meeting on 3rd April 2023

- | | | |
|-----|---------------------|----------------------------|
| 1. | Dr. Shailja Pant | Shailja Pant |
| 2. | Sh. V.K. Nagpal | V.K. Nagpal |
| 3. | Sh. Sunil Kaul | Sunil Kaul |
| 4. | Sh. Vipul Garg | Vipul Garg |
| 5. | Sh. Sudhis Bhatt | Sudhis Bhatt |
| 6. | Dr. Sandhya Goswami | Sandhya Goswami |
| 7. | Mr. Anuj Gupta | Anuj Gupta |
| 8. | Dr. Deptee Warikoo | Deptee Warikoo |
| 9. | Dr. Shalini Singh | Shalini Singh |
| 10. | Dr. Deepak Kumar | Deepak Kumar |
| 11. | Dr. K.P. Tripathi | K.P. Tripathi |
| 12. | Dr. Beena J. Bhatt | Beena Bhatt |
| 13. | Dr. Shanti Sharma | Shanti Sharma |

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2022-23/09

16th March, 2023

Circular

Meeting of the IQAC members shall be held on 17th April, 2023 at 03.00 P.M. at Old Auditorium to discuss about the recommendations/ suggestions given by the experts during AAA and Gender Audit. All members are requested to attend the meeting.


(Coordinator IQAC)

(Coordinator)
IQAC
Dolphin (PG) Institute of Biomedical and Natural Sciences
Dehra Dun-248002

CC: For circulation to all concerned

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/09

Dated: 18th April 2023

Minutes of the IQAC Meeting

Date : 17th April 2023
Time : 03.00 PM
Location : Old Auditorium
Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Upendra Dwivedi
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shalini Agarwal
14. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the suggestions given by the experts during the Academic & Administrative Audit and Gender Audit.

The suggestions of the Academic & Administrative Audit were:

1. Functioning of the institute is required to justify vision, mission & objectives of the institute.
2. To focus more on need based education rather than available, for this it is suggested to conduct survey for inclusion of new programmes/courses.
3. Perspective & strategic planning is required to prepare; effectively implementation through CDC & IQAC.
4. Research policy to be developed focusing more teachers contribution & students involvement in Research activities; plagiarism software should be owned institute.
5. Student centric teaching learning specific to participative & problem solving methodology should be implemented effectively.
6. It is recommended to have financial Audit Reports with the name of the institute.
7. Anti Ragging Cell, student redressal cell should be constituted as per UGC guidelines & accordingly functioning.
8. Institute have scope to undertake mega mission of road safety awareness programme in collaboration with road transport office (RTO).
9. It is suggested to have Inhouse publication with ISSN/ISBN to promote base level research work amongst teacher & student.
10. To develop 'Incubation Center' to incubate students for their future filled of profession.

The suggestions of the Gender Audit were:

1. Institute should have provision as special girl scholarship for girl students by applying specific parameters.
2. It is suggested to organize more self defence training programmes for girl students.
3. Sanitary napkin disposal machine to be installed in 'Girls common room'.
4. Constitution of Internal Complaint Cell per UGC Guidelines & accordingly functioning is

6. It is suggested, WDC should conduct survey of nearby societies related to male & female ratio, compare with percentage of enrollment in college; followed to preparation of Action plan to improve girls enrollment ratio.
7. Gender sensitization action plan to be prepare well in advance, implemented effectively & documented in organized way
8. Sexual harassment related initiatives & provision of the institute to be made aware amongst all students & teachers.
9. Being more female employees & PG courses, it is recommended to provide 'Day Care Centre' facilities.

Discussions were held on the suggestions and the members gave their opinion. The members unanimously agreed that the Cell should take steps accordingly to ensure that the suggestions given by the external audit committee are implemented.

Cc: For circulation to all concerned.


(Coordinator IQAC)
Coordinator
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-243 001

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/09.01

Dated: 23rd April 2023

ATR of the decisions taken in IQAC meeting held on 19th April 2023

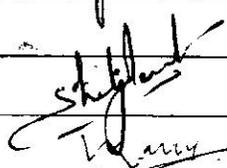
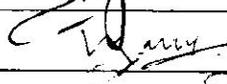
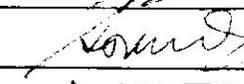
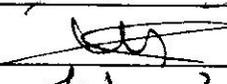
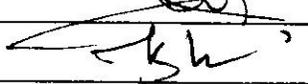
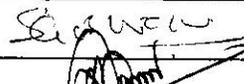
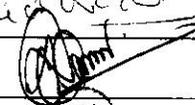
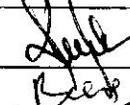
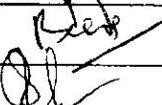
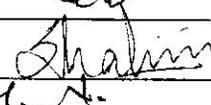
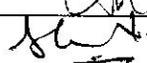
S. No.	Point raised	Action Taken
1	Functioning of the institute	The teaching learning process should be so designed so as to ensure that vision, mission & objectives of the institute are achieved. Focus should be on making the students employable while being ethical so that they can give their contribution in the development of the nation.
2	Introduction of new programmes/courses	Matter shall be raised in the meeting of the Management Committee.
3	Perspective & strategic planning	5 to 10 years Perspective & strategic planning is to be done by Management Committee and the same is to be implemented through IQAC.
4	RDC	RDC need to be strengthened and its working need to be expanded so as to include the students also in research work.
5	Students Centric Teaching	Faculty should focus on students centric teaching methodology like experiential teaching, problem solving and participative teaching
6	Audit Reports	The name of the institute needs to be reflected in the Audit Reports. Additional Director to work on it.
7	Anti Ragging Cell	Anti Ragging Cell already exists but if need be shall be constituted as per UGC guidelines.
8	Road safety awareness programme	Proposal shall be given to the Director.
9	In house publication	Proposal shall be given to the RDC
10	Incubation Center	Proposal shall be given to the Management Committee.
11	Gender sensitization action plan	Gender sensitization action plan already exists. Women Empowerment Cell shall further strengthen its working.
12	Sexual harassment related initiatives	Students shall be made aware of ICC and its working
13	Day Care Centre	Proposal shall be given to the Management Committee.
14	Special Girl scholarship	Proposal shall be given to the Management Committee.
15	Self defence training programmes for girl	Women Empowerment Cell shall get Self defence training programmes for girl students organized.

16	Sanitary napkin disposal machine	Proposal shall be given to Additional Director to get the needful done.
17	Internal Complaint Cell	ICC already exists.
18	More urinals in girls common room	Proposal shall be given to Director to see the feasibility.
19	Survey of nearby areas to find out enrolment status of girls	Women Empowerment Cell to plan out the survey.


 (Coordinator)
(Coordinator IQAC)
 Dolphin (PG) Institute of ...
 and Natural Scienc.
 Dehra Dun-243...

Cc: For circulation to all concerned.

Attendance sheet of IOAC members
present in meeting on 17th April 2023.

1. Dr. Shailja Pant 
2. Sh. UK Nagpal 
3. Sh. Sunil Kaul 
4. Sh. Vipul Garg 
5. Sh. Sudhir Bhatt 
6. Dr. Sandhya Goswami 
7. Mr. Upendra Divedi 
8. Mr. Deepthi Warikoo 
9. Dr. K.L. Tripathi 
10. Dr. Deepak Kumar 
11. Dr. Beena J. Bhatt 
12. Dr. Shalini Singh 
13. Dr. Shalini Agarwal 
14. Dr. Shanti Sharma 

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
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IQAC/DIBNS/10.05/2022-23/10

20th April, 2023

Circular

Meeting of the IQAC members shall be held on 24th April, 2023 at 02.30 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. Yoga Shivir
2. Admin Training Programme
3. Career Counselling Programme
4. Eco Club Activities
5. FDP
6. Soft Skills
7. Feedback from stake holders


(Coordinator IQAC)
(Coordinator)
IQAC
Dolphin (PG) Institute of Biomedical
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Dehra Dun-248 007

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Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/10

Dated: 26th April 2023

Minutes of the IQAC Meeting

Date : 24th April 2023

Time : 2.30 PM

Location : Principal Office

Members Present :

1. Mr. Sunil Kaul
2. Mr. V K Nagpal
3. Mr. Vipul Garg
4. Mr. Sudhir Bharti
5. Dr. Sandhya Goswami
6. Mr. Upendra Dwivedi
7. Dr. Deepti Warikoo
8. Dr. K.P. Tripathi
9. Dr. Deepak Kumar
10. Dr. Beena J. Bhatt
11. Dr. Shailini Singh
12. Dr. Shruti Sharma

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. The members were satisfied with the activities held on the first day of Yog Shivar. It was further decided to hold Yoga Shivar regularly each academic session.
2. Regular holding of Admin Training Programme.
3. Career Counseling Session to be organized for PG students. More such session by renowned professionals are to be planned and held by T & P Cell and DSWC.
4. Sensitizing students on environmental issues are to be planned for the students.
5. ICT related sessions are to be planned for the students.
6. FDP
7. Soft skills classes are to be organized for the students.
8. For increasing the participation of the stake holders, it was decided to take the feedback in a Google form, which shall be prepared by the IT Cell in consultation with IQAC.


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IQAC/DIBNS/10.01 /2022-23/10.1

Dated: 26th April 2023

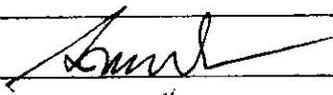
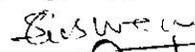
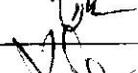
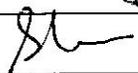
ATR of the decisions taken in IQAC meeting held on 24th April 2023

S. No.	Point raised	Action Taken
1	Yoga Shivar	It was decided that Yoga Shivar would be held twice a year in the months of October and March tentatively.
2	Admin Training Programme	Title and duration of the Admin Training Programme to be finalized by Additional Director and Sr. AO.
3	Career Counseling Session	DSWC and T&P Cell to get the sessions done from reputed professionals. A directory of the same need to be created.
4	Sensitizing students on environmental issues	Eco club to plan out activities and get them conducted.
5	FDP	RAC and Departments were asked to submit a proposal for organizing FDP
6	Soft Skills	Dean, SW and T&P Cell to get the sessions done on soft skills. All UG and PG students are to have these sessions.
7	Feedback from stakeholders	IQAC to decide as per need and requirement.

Cc: For circulation to all concerned.


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Dolphin (PG) Institute of Biomedical
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Dehra Dun-248 007

Attendance Sheet of the members
present in the meeting on 26th April 23

- | | | |
|----|----------------------|---|
| 1 | Sh. Sunil Kaul |  |
| 2 | Sh. U.K. Nagpal |  |
| 3 | Sh. Vipul Garg |  |
| 4 | Sh. Sudhis Bhatt |  |
| 5 | Dr. Sandhya Goswami |  |
| 6 | Mr. Upendras Divreda |  |
| 7 | Dr. Neptee Warikar |  |
| 8 | Dr. K.P. Tripathi |  |
| 9 | Dr. Neepak Kumar |  |
| 10 | Dr. Beena J. Bhatt |  |
| 11 | Dr. Shalini Singh |  |
| 12 | Dr. Shrutis Sharma |  |

Office of the IQAC
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IQAC/DIBNS/10.05/2022-23/11

27th April, 2023

Circular

Meeting of the IQAC members shall be held on 1st May, 2023 at 12.30 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. Green audit, rain water harvesting and other related issues.
2. Admin Training Programme
3. Career Counselling Session
4. Sensitizing students on environmental issues
5. Website Updation
6. FDP


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Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/11

Dated: 2nd May 2023

Minutes of the IQAC Meeting

Date : 1st May 2023
Time : 12.30 PM
Location : Principal Office
Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Upendra Dwivedi
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shailini Singh
13. Dr. Shalini Agarwal
14. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the minutes of the last IQAC meeting held on 17th April 2023. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. Sensitization workshop on Solid Waste Management was held successfully. Discussions with the Resource Person, Mr. Vinay Kumar Rawal, EOHS Auditor Coca Cola were held on Green audit, rain water harvesting and other related issues where the Institute needs to improve working.
2. Admin Training Programme was held successfully. It was decided to hold such sessions along with sessions on soft skills regularly in future.
3. A Career Counseling Session organized on 24th of April for PG students was successfully held. More such session by renowned professionals are to be planned.
4. Sensitizing students on environmental issues are to be planned.
5. After detailed discussion with the IT Cell, it was decided to take the feedback partly in hard copy and partly in Google Form from the stake holders.
6. Website updation
7. FDP


(Coordinator
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Office of the IQAC
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IQAC/DIBNS/10.01 /2022-23/11.01

Dated: 5th May 2023

ATR of the decisions taken in IQAC meeting held on 1st May 2023

S. No.	Point raised	Action Taken
1	Discussions on Green audit, rain water harvesting and other related issues.	IQAC to get the audits done. Rain water harvesting is to be discussed with Director for further action.
2	Admin Training Programme	IQAC to get training programmes conducted for Admin Staff.
3	Career Counselling Session	T&P Cell and departments to conduct Career Counselling Sessions for the students.
4	Sensitizing students on environmental issues	Eco Club to plan such activities.
5	Website Updation	IQAC to continue with the updation work. Members were satisfied by the changes being brought about in the website.
6	FDP	Dept. of Commerce and RAC are planning for FDPs

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(Coordinator IQAC)
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Dolphin (PG) Institute of Biomedical
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Dehra Dun-248 007

Attendance sheet of members present
in IOAE meeting on 1st May 2023.

- | | | |
|-----|---------------------|----------------------------|
| 1. | Dr. Shailya Pant | Shailya Pant |
| 2. | Shr. Sunil Kaul | Sunil Kaul |
| 3. | Sh. VK. Nagpal | VK Nagpal |
| 4. | Sh. Vipul Garg | Vipul Garg |
| 5. | Shr. Sushir Bharti | Sushir Bharti |
| 6. | Dr. Sandhya Goswami | Sandhya Goswami |
| 7. | Mr. Upendra Divedi | Upendra Divedi |
| 8. | Dr. Deptee Warikoo | Deptee Warikoo |
| 9. | Dr. K.P. Tripathi | K.P. Tripathi |
| 10. | Dr. Deepak Kumar | Deepak Kumar |
| 11. | Dr. Beenu J. Bhatt | Beenu J. Bhatt |
| 12. | Dr. Shalini Singh | Shalini Singh |
| 13. | Dr. Shalini Agarwal | Shalini Agarwal |
| 14. | Dr. Shweta Sharma | Shweta Sharma |

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IQAC/DIBNS/10.05/2022-23/12

12th May, 2023

Circular

Meeting of the IQAC members shall be held on 15th May, 2023 at 03.00 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. Compilation of data for AQAR/ SSR
2. T & P Cell
3. Road map for 23-24
4. Budget for 2023-24


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Dehra Dun-248

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IQAC/DIBNS/10.01 /2022-23/12

Dated: 16th May 2023

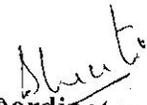
Minutes of the IQAC Meeting

Date : 15th May 2023
Time : 3.00 PM
Location : Principal Office
Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Upendra Dwivedi
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shalini Singh
13. Dr. Shalini Agarwal
14. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the minutes of the last IQAC meeting held on 1st May 2023. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. The members were satisfied by the successful completion of the 5 days FDP.
2. For efficient working of the Cell, it was decided that from the Academic session 2022-23 onwards the Cell members would be responsible to maintain data of the whole Institute related to AQAR/SSR.
3. Steps to be taken to improve the working of Training & Placement Cell. Involvement of concerned faculty of the Department along with HOD to be increased for preparing the students for campus placement.
4. Road map for 2023-24 to be prepared by IQAC.
5. For better organizing the events, the departments would be submitting the budget for the same from the next session.


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IQAC/DIBNS/10.01 /2022-23/12.01

Dated: 19th May 2023

ATR of the decisions taken in IQAC meeting held on 15th May 2023

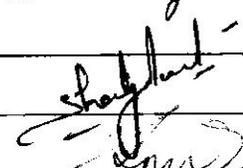
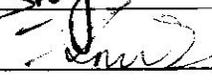
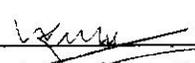
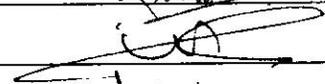
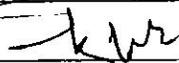
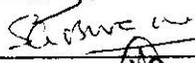
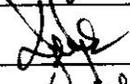
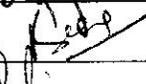
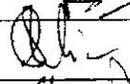
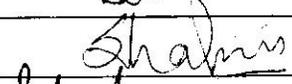
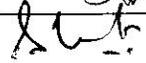
S. No.	Point raised	Action Taken
1	Compilation of data for AQAR/ SSR	The distribution of work load was as following: Criteria 1 & 4: Dr.Deptee Warikoo & Dr. Beena Joshi Bhatt Criteria 2 & 5: Dr. Sandhya Goswami, Dr. Shalini Singh & Dr. Shalini Agarwal Criteria 3 & 6: Dr. Deepak Kumar & Dr. K.P. Tripathi Criteria 7: Dr.Shalini Agarwal, Mr. Upendra Dwivedi, Mr. Sudhir Bharti
2	T & P Cell	Mock interviews and written tests to be carried out for the students to assist them in their placements.
3	Road map for 23-24	The same to be discussed and prepared. Once finalized, the same would be circulated among all concerned so that they can plan accordingly.
4	Budget 23-24	The budget is to include the rough estimate of the expenditure that shall be incurred in carrying out the various activities by the departments.


(Coordinator IQAC)
IQAC

Dolphin (PG) Institute of Biomedical
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Dehra Dun-248 007

Cc: For circulation to all concerned.

Attendance sheet of 104 members
present in meeting on 15th May 2023

1. Dr. Shailja Pant 
2. Sh. Sunil Kaul 
3. Sh. VK Nappal 
4. Sh. Vipul Agar 
5. Sh. Sudhis Shakti 
6. Dr. Sandhya Goswami 
7. Mr. Upendra Divedar 
8. Dr. K.P. Tripaltri 
9. Dr. Deptee Warikar 
10. Mr. Deepak Kumar 
11. Dr. Beena J. Shakti 
12. Dr. Shobini Singh 
13. Dr. Shobini Agarwal 
14. Dr. Shuchi Sharma 

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2022-23/13

22th May, 2023

Circular

Meeting of the IQAC members shall be held on 28th May, 2023 at 03.00 P.M. at Principal Office. All members are requested to attend the meeting.

Agenda:

1. T&P Cell
2. World Environment Day
3. Roadmap for the next academic session
4. AQAR 2020-21 and 2021-22


(Coordinator IQAC)

Dolphin (PG) Institute of Biomedical
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CC: For circulation to all concerned

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2022-23/13

Dated: 30th May 2023

Minutes of the IQAC Meeting

Date : 28th May 2023
Time : 3.00 PM
Location : Principal Office

Members Present :

1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Vipul Garg
5. Mr. Sudhir Bharti
6. Dr. Sandhya Goswami
7. Mr. Upendra Dwivedi
8. Dr. Deepti Warikoo
9. Dr. K.P. Tripathi
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Dr. Shalini Singh
13. Dr. Shalini Agarwal
14. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the minutes of the last IQAC meeting held on 16th May 2023. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

1. Meeting with the T & P Cell to be held for improving the working of the Cell.
2. Eco Cell, under the aegis of DSWC is being given the responsibility to organize events on World Environment Day on 5th of June 2023. Meeting with the Eco Club shall be held to discuss the events.
3. AQAR format for 2023-24 to be circulated to the members so that road map can be prepared Criteria wise and discussed in the next meeting. This shall ensure that activities are evenly planned out for the whole academic year.
4. As the date for submission of AQAR 2020-21 and 2021-22 has been postponed by the NAAC, it has been decided that the concerned faculty will thoroughly go through the data Criteria wise for both the academic years.

Cc: For circulation to all concerned.


(Coordinator)
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IQAC/DIBNS/10.01 /2022-23/13.01

Dated: 30th May 2023

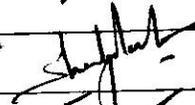
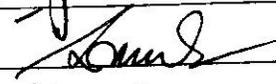
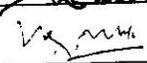
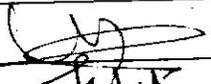
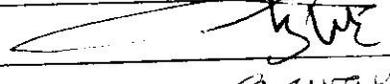
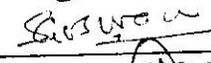
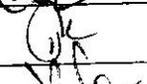
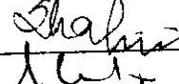
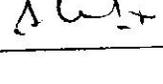
ATR of the decisions taken in IQAC meeting held on 28th May 2023

S. No.	Point raised	Action Taken
1	T&P Cell	The Cell was asked to prepare a calendar so the activities could be carried out more systematically.
2	World Environment Day	Eco Club was asked to submit the list of activities being planned for WED.
3	Roadmap for the next academic session	The members of the IQAC were asked to prepare a detailed criteria wise breakup of the activities to be carried out, which would then be circulated among all departments to be carried out during the session.
4	AQAR 2020-21 and 2021-22	The IQAC Cell members to suggest any changes in the AQAR 2020-21 and 2021-22, if necessary.


(Coordinator)
(Coordinator IQAC)
Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-248 002

Cc: For circulation to all concerned.

Attendance sheet of members present
in meeting on 28th May 2023.

1. Mr. Shailya Kant 
2. Sh. Sunil Kaul 
3. Sh. UK Negpal 
4. Sh. Vipul Arya 
5. Sh. Sudhin Bhatti 
6. Dr. Sandhya Grewal 
7. Mr. Upendra Diveda 
8. Dr. Deptee Wankar 
9. Dr. K. I. Tripathi 
10. Mr. Deepak Kumar 
11. Mr. Beenu J. Bhatt 
12. Dr. Shobini Singh 
13. Dr. Shobini Agarwal 
14. Dr. Shubh Sharma 

Academic Year 2021-22

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2021-22/01

1st Sept., 2021

Circular

Meeting of the IQAC members shall be held on 8th Sept., 2021 at 11.30 AM at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Review of Academic Calendar & Timetables
2. Online and Offline Classes
3. Vaccination Status & Covid appropriate behaviour
4. Department's Budget
5. NAAC PT Visit
6. Language lab
7. Add on/ Certificate Courses
8. Staff Development Programme

CC: For circulation to all concerned


(Coordinator IQAC)
IQAC
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Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2021-22/01

Dated: 10th Sept. 2021

Minutes of the IQAC Meeting

Date : 8th Sept., 2021

Time : 11.30 A.M.

Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. Vipul Garg-
6. Mr. Sudhir Bharti
7. Dr. Sandhya Goswami
8. Dr. C.S. Pandey
9. Dr. Deepti Warikoo
10. Dr. Deepak Kumar
11. Dr. Beena J. Bhatt
12. Mr. Sanjay Sikharia
13. Ms. Mousami Ghosh
14. Mr. Lakshya Raj Singh
15. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the beginning of the new academic session 2021-22. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. Academic calendar for the forthcoming new academic session was approved.
3. The time tables of all the classes for the new academic session were approved.
4. In view of the current pandemic times, it was decided that the faculty needs to be prepared to take both online and offline classes.
5. The vaccination status of all faculty, staff and students is to be checked.
6. All faculty and staff need to ensure that Covid appropriate behaviour is followed in the campus.
7. The HODs have to submit the budget for the forthcoming academic session.
8. The preparations that need to be done for the NAAC Peer team visit were discussed.
9. Language lab has to be set up.
10. It was unanimously agreed by all members that PDP for the students is to be carried out on a regular basis and hence appointment of an eligible faculty can also be considered.
11. Preparations for the reporting of new students were discussed and duties regarding the same would be issued by Principal Office.
12. Introduction of more Add on/ Certificate courses by the departments.
13. Staff Development Programmes for the staff to be held regularly.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2021-22/01.1

Dated: 15th Sept. 2021

ATR of the decisions taken in IQAC meeting held on 08/09/2021

S. No.	Point raised	Action Taken
1	Review of Academic Calendar & Timetables	Academic Calendar & Timetables were approved. The same was circulated among the various stakeholders and also uploaded on the website.
2	Online and Offline Classes	IT Cell was informed to ensure that online classes, if need be, shall be held uninterrupted. Any requirements, if needed, should be managed timely.
3	Vaccination Status & Covid appropriate behaviour	Class coordinators were asked to keep a track of students' vaccination status. Administrative Officer and PS to Principal shall maintain record for admin staff and faculty members respectively. Circular was issued from Principal Office to observe Covid appropriate behaviour in the campus and hostels.
4	Department's Budget	HODs in consultation with the faculties of their dept. submitted the budget which was approved by the Management, after corrections, wherever needed.
5	NAAC PT Visit	Meeting held with Management Committee and also with the departments and administration for ensuring smooth PTV. Responsibilities and duties were assigned as per the protocol.
6	Language lab	IT Cell was given the responsibility to procure the software and install in the computers in the computer lab. Dept. of Education was assigned responsibility to run it.
7	Add on/ Certificate Courses	HODs were asked to plan new 30 hours Add on/ Certificate Courses in consultation with their faculty members.
8	Staff Development Programme	IQAC to plan SDP in consultation with Additional Director and Admin. Officer.

Cc: For circulation to all concerned.


 (Coordinator IQAC)
 Dolphin (PG) Institute of
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 Dehra Dun-2

8/9/21

Attendance Sheet of members
present in meeting held on 8th Sept '21

1. Dr. Shailja Pant Shailja Pant
2. Dr. Arun Kumar AK
3. Sh. Runit Kaul Runit
4. Sh. VK. Neepal VK neepal
5. Sh. Vipul Kaur Vipul
6. Sh. Sudhin Shakti Sudhin
7. Dr. Sandhya Goswami Sandhya Goswami
8. Dr. CS. Pandey CS Pandey
9. Dr. Deepak Kumar Deepak
10. Dr. Beena J. Bhatt Beena
11. Mr. Sanjay Sikkand Sanjay
12. Mr. Pradeep Yadav Pradeep Yadav
13. Dr. Shubh Sharma Shubh
- 14.

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IQAC/DIBNS/10.05/2021-22/02

25th Oct., 2021

Circular

Meeting of the IQAC members shall be held on 1st Nov., 2021 at 10.30 AM at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. PTV
2. Academics
3. Library

CC: For circulation to all concerned


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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2021-22/02

Dated: 2nd Nov., 2021

Minutes of the IQAC Meeting

Date : 1st Nov., 2021
Time : 10.30 A.M.
Location : DIBNS Old Conference Hall
Members Present :

1	Dr. Shailja Pant	9	Dr. Shalini Agarwal
2	Dr. Arun Kumar	10	Dr. Sandhya Goswami
3	Mr. Sunil Kaul	11	Dr. Deepak Kumar
4	Mr. V K Nagpal	12	Dr. Beena J. Bhatt
5	Dr. K.P. Tripathi	13	Dr. Deepti Warikoo
6	Mr Vipul Garg	14	Mr. Sudhir Bharti
7	Dr. Shalini Singh	15	Ms. Mousami Ghosh
8	Dr. C.S. Pandey	16	Mr. Lakshya Raj Singh
		17	Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the impending visit of the Peer Team and also running of the semester. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
1. The members were satisfied by the progress of the academics amidst the pandemic.
2. The presentations to be made by the HODs are to be approved by Principal by 10th of Nov.
3. The HODs and faculty are to ensure that all records, files related to the dept. are up to date.
4. The cultural committee is to ensure best cultural presentation by the students.
5. NCC and Scouts and Guides to do rehearsal daily.
6. The beautification of campus including corridors, classes, labs, hostels need to be completed by 20th of Nov.
7. The students need to be briefed about their conduct during the 2 days of Peer Team visit by the Principal/ Coordinator/ Faculties.
8. The faculty taking leave need to take extra class to compensate the classes missed.
9. The Cell was satisfied by the progress in the academics both in semester and annual programmes.
10. The HODs need to submit the Monthly Report by the 7th of every month. A format would be issued soon which would contain information about the lectures taken and labs conducted by each faculty and the same would be submitted along with the Monthly Report.
11. Guest lectures by distinguished speakers need to be held regularly by the departments. A directory of eminent persons in their respective fields need to be prepared, hence names of such dignitaries is to be submitted to Principal Office so that they may be invited to deliver special lectures.
12. The new students to be added to N-LIST- INFLIBNET and passed out ones to be removed.

Cc: For circulation to all concerned.


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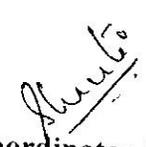
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IQAC/DIBNS/10.01 /2021-22/02.1

Dated: 15th Nov. 2021

ATR of the decisions taken in IQAC meeting held on 1st Nov. 2021

S. No.	Point raised	Action Taken
1	PTV	<p>i. HODs were asked to finalize their presentation and get it approved from the Principal.</p> <p>ii. All faculty members were told to collectively ensure that departments are fully prepared for the visit.</p> <p>iii. Cultural Committee was asked to get the rehearsal done regularly by the students.</p> <p>iv. NCC & BSG was told to carry out rehearsal for the PTV.</p> <p>v. Class Coordinators/ HODs were told to be brief the students about PTV.</p>
2	Academics	<p>Circular issued for faculty members to take extra classes to complete the syllabus.</p> <p>HODs were informed to submit Monthly report by 7th of every month.</p> <p>The Directory containing the names of eminent speakers need to be updated on a regular basis by the departments. Notice regarding the same was issued.</p>
3	Library	<p>Students names to be updated for NLIST membership with in a fortnight. Library committee was asked to do the needful.</p>

Cc: For circulation to all concerned.


(Coordinator IQAC)
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Attendance Sheet of the members present
in IOAC meeting held on 1st Nov. 2021

- | | | |
|----|---------------------|----------------------------|
| 1 | Dr. Shailja Pant | Shailja Pant |
| 2 | Dr. Arun Kumar | Arun |
| 3 | Mr. Sunil Kaul | Sunil |
| 4 | Mr. U.K. Nagepal | U.K. Nagepal |
| 5 | Dr. K.P. Tripathi | K.P. Tripathi |
| 6 | Mr. Vipul Gang | Vipul Gang |
| 7 | Dr. Shalini Singh | Shalini Singh |
| 8 | Dr. C.S. Pandey | C.S. Pandey |
| 9 | Dr. Shalini Agarwal | Shalini Agarwal |
| 10 | Dr. Sandhya Goswami | Sandhya Goswami |
| 11 | Dr. Deepak Kumar | Deepak Kumar |
| 12 | Dr. Seema T. Bhatt | Seema T. Bhatt |
| 13 | Dr. Deeptee Wadikar | Deeptee Wadikar |
| 14 | Mr. Sudhin Bhatt | Sudhin Bhatt |
| 15 | Ms. Manseni Ghosh | Manseni Ghosh |
| 16 | Mr. Lakshya Raj | Lakshya Raj |
| 17 | Dr. Shanti Sharma | Shanti Sharma |

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IQAC/DIBNS/10.05/2021-22/03

30th Nov., 2021

Circular

Meeting of the IQAC members shall be held on 1st Dec., 2021 at 11.00 AM at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. PTV

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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2021-22/03

Dated: 1st Dec. 2021

Minutes of the IQAC Meeting

Date : 1st Dec., 2021
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall
Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. Vipul Garg
6. Dr. Deepti Warikoo
7. Dr. Shalini Agarwal
8. Dr. Shalini Singh
9. Dr. K.P. Tripathi
10. Mr. Sudhir Bharti
11. Dr. Sandhya Goswami
12. Dr. C.S. Pandey
13. Dr. Deepak Kumar
14. Dr. Beena J. Bhatt
15. Ms. Mousami Ghosh
16. Mr. Lakshya Raj Singh
17. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the recently concluded Peer Team Visit.

Summary:

1. Welcome address by Chairperson.
2. The two days visit of the Peer Team was discussed in details by the cell members. The members expressed their satisfaction of the visit.
3. The suggestions given by the Peer Team were also discussed and it was decided to implement from the forthcoming new academic session.
4. It was also unanimously decided to maintain the tempo and stay committed and dedicated to keep improving the teaching learning process.

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IQAC/DIBNS/10.01 /2021-22/03.1

Dated: 15th Dec. 2021

ATR of the decisions taken in IQAC meeting held on 1st Dec. 2021

S. No.	Point raised	Action Taken
1	PTV	The IQAC members to do brainstorming session on the views expressed by the PT members and the suggestions that have been given and accordingly prepare a strategy for bringing about further improvements in the working of the Institute.



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(Coordinator)
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Cc: For circulation to all concerned.

Attendance sheet of members present
in IQAC meeting held on 1st Dec 2021

1	Dr. Shailja Pant	Shailja Pant
2	Dr. Arun Kumar	Arun
3	Mr. Sunil Kaul	Sunil
4	Mr. V.K. Nagpal	V.K. Nagpal
5	Mr. Vipul Gang	Vipul
6	Dr. Deepa Wankar	Deepa
7	Dr. Shalini Agarwal	Shalini
8	Dr. Shalini Singh	Shalini
9	Dr. K.P. Tripathi	K.P.
10	Mr. Sudhir Bhatt	Sudhir
11	Dr. Sandhya Goswami	Sandhya
12	Dr. G.S. Pandey	G.S. Pandey
13	Dr. Deepak Kumar	Deepak
14	Dr. Beena J. Shetty	Beena
15	Ms. Mansari Ghosh	Mansari
16	Ms. Lakshya Raj	Lakshya
17	Dr. Shanti Susama	Shanti

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IQAC/DIBNS/10.05/2021-22/04

15th Dec., 2021

Circular

Meeting of the IQAC members shall be held on 16th Dec., 2021 at 11.30 A.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. PT revisit
2. Fresher's Party


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CC: For circulation to all concerned

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IQAC/DIBNS/10.01 /2021-22/04

Dated: 17th Dec. 2021

Minutes of the IQAC Meeting

Date : 16th Dec., 2021
Time : 11.30 A.M.
Location : DIBNS Old Conference Hall
Members Present :

- | | |
|------------------------|---------------------------|
| 1. Dr. Shailja Pant | 10. Dr. Sandhya Goswami |
| 2. Dr. Arun Kumar | 11. Dr. C.S. Pandey |
| 3. Mr. V K Nagpal | 12. Dr. Deepak Kumar |
| 4. Mr. Sunil Kaul | 13. Dr. Beena J. Bhatt |
| 5. Mr. Vipul Garg | 14. Mr. Sudhir Bharti |
| 6. Dr. Deepti Warikoo | 15. Dr. K.P. Tripathi |
| 7. Dr. Shalini Agarwal | 16. Ms. Mousami Ghosh |
| 8. Dr. Shalini Singh | 17. Mr. Lakshya Raj Singh |
| 9. Dr. Shruti Sharma | |

A meeting of IQAC was convened to discuss about the revisit of the Peer Team. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. It was decided to enquire about the reason for revisit from NAAC and also enquire about the course of action that we can take in view of the same.
3. Chairman Sir to address the faculties and staff to let them know about NAAC's decision of revisit. Class coordinators in turn to inform students about the same.
4. Meanwhile, besides regular classes the HODs, faculties, Admin staff, students need to focus on the working so as to ensure smooth conduct of the revisit.
5. Suggestions received from the first visit of the Peer Team Members need to be implemented.
6. The presentations of the HODs to be updated with more information about the distinguished alumni and also about the placement/ progression of the students.
7. Fresher's Party for the newly admitted students to be planned by DSWC in consultation with the HODs.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2021-22/04.1

Dated: 19th Dec. 2021

ATR of the decisions taken in IQAC meeting held on 16th Dec. 2021

S. No.	Point raised	Action Taken
1	PT revisit	<ol style="list-style-type: none">1. Mail sent by IQAC Coordinator to NAAC to enquire about the reason for the revisit of PT members.2. Chairman Sir addressed the faculty and staff members, informing them about revisit. Class coordinators also informed the students.3. The staff and faculty members were motivated to give their best in the forthcoming visit.4. Suggestions during the visit to departments and also during the presentations were to be incorporated, in the best possible manner.
2.	Fresher's Party	It was unanimously decided to hold the Fresher's Party on 23 rd and 24 th of December.

Cc: For circulation to all concerned.


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Dolphin (PG) Institute of
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Dehra Dun-248171

Attendance sheet of IOAC members
present in the meeting held on 16th Dec
2021.

- | | | |
|-----|---------------------|-------------------------|
| 1. | Dr. Shailix Pant | Shailix Pant |
| 2. | Dr. Arun Kumar | AK |
| 3. | Mr. VK. Nagpal | Kany |
| 4. | Mr. Sunil Kaul | Sunil |
| 5. | Mr. Vipul Garg | Vipul |
| 6. | Dr. Deepak Wankar | Deepak |
| 7. | Dr. Shalini Agarwal | Shalini |
| 8. | Dr. Shalini Singh | Shilix |
| 9. | Dr. Shanti Sharma | Shanti |
| 10. | Dr. Sandhya Grewal | Sandhya |
| 11. | Dr. C.S. Pandey | Chand |
| 12. | Dr. Deepak Kumar | Deepak |
| 13. | Dr. Beena J. Bhatt | Beena |
| 14. | Mr. Sudhin Bhatt | Sudhin |
| 15. | Dr. K.P. Tripathi | K.P. |
| 16. | Ms. Manjani Choudh | Manjani |
| 17. | Mr. Lakshya Rij | Lakshya |

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IQAC/DIBNS/10.05/2021-22/05

17th Jan., 2022

Circular

Meeting of the IQAC members shall be held on 20th Jan., 2022 at 03.30 P.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. PTV
2. Physiotherapy Centres
3. Mess Girls' Hostel
4. Editorial Board
5. Geo Tagged Photos of classrooms and labs
6. AQAR 2020-21
7. MOUs
8. Practical exposure to school children from neighbouring schools
9. Result of the students


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CC: For circulation to all concerned

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IQAC/DIBNS/10.01 /2021-22/05

Dated: 22nd Jan. 2022

Minutes of the IQAC Meeting

Date : 20th Jan. 2022
Time : 3.30 P.M.
Location : DIBNS Old Conference Hall

Members Present :

- | | |
|------------------------|---------------------------|
| 1. Dr. Shailja Pant | 10. Dr. Sandhya Goswami |
| 2. Dr. Arun Kumar | 11. Dr. C.S. Pandey |
| 3. Mr. Sunil Kaul | 12. Dr. Deepti Warikoo |
| 4. Mr. V K Nagpal | 13. Dr. Beena J. Bhatt |
| 5. Mr. Vipul Garg | 14. Dr. Deepak Kumar |
| 6. Dr. Shalini Agarwal | 15. Dr. Shalini Singh |
| 7. Dr. K.P. Tripathi | 16. Mr. Sudhir Bharti |
| 8. Ms. Mousami Ghosh | 17. Mr. Lakshya Raj Singh |
| 9. Dr. Shruti Sharma | |

A meeting of IQAC was convened to share the views of the members on the completion of the revisit of the Peer team Members. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The Cell members were satisfied by the successful completion of the revisit of the Peer Team members.
3. Based on the experience of the visit by Peer Team members, the departments would soon be informed about the corrective actions that they need to take for betterment.
4. Biometric machines to be installed in all Physiotherapy Centres in the city.
5. Cooking utensils in the girls' hostel need to be replaced by steel utensils.
6. The quality of flour is not good in the girls' hostel, as conveyed by the Warden. Hence the Hostel in Charge is to ensure that good quality of flour is purchased.
7. Training programme for the admin staff need to be organized.
8. It was decided that students are to be included in editorial board of the Institute.
9. Geo-tagged photographs of all classrooms and labs to be taken, to be used for future references.
10. The progress in filling up the AQAR 2020-21 was discussed and as the date has been extended by NAAC it was decided to review the data minutely to avoid errors.
11. Collaborations/ MOUs to be signed with reputed organizations/ institutes for research or other activities.
12. Students from neighbouring schools to get an opportunity to conduct practicals in the labs of the Institute in Physics, Chemistry, Botany, Zoology. Proposal to be framed.
13. Letters to be sent to parents whose ward has not cleared the University exam, informing them about the result.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2021-22/05.1

Dated: 28th Jan. 2022

ATR of the decisions taken in IQAC meeting held on 20th Jan. 2022

S. No.	Point raised	Action Taken
1	PTV	The IQAC members to do brainstorming session on the views expressed by the PT members and the suggestions that have been given and accordingly prepare a strategy for bringing about further improvements in the working of the Institute.
2	Physiotherapy Centres	IT Dept. was asked to get the needful done at the earliest.
3	Mess Girls' Hostel	Hostel in charge to ensure that good quality raw material is procured and also steel utensils are purchased for the mess.
4	Editorial Board	Editorial Board was reconstituted.
5	Geo Tagged Photos of classrooms and labs	HODs were informed to do the needful.
6	AQAR 2020-21	IQAC members to review the AQAR.
7	MOUs	RAC and HODs were informed to ensure that MOUs that are signed should be with reputed organizations and also should be functional
8	Practical exposure to school children from neighbouring schools	Nodal Officer and a team were constituted to ensure that this project is successful and students are benefited.
9	Result of the students	HODs were asked to send the letter to the parents of students who could not clear University exam from Principal Office.

Cc: For circulation to all concerned.


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 (Coordinator)
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 Dehra Dun-248 002

Attendance Sheet of IOAC members
present in the meeting of 22nd Jan. 2022

1. Dr. Shailja Pant *Shailja*
2. Dr. Anu Kumar *AK*
3. Sh. Sunil Kaul *Sunil*
4. Sh. V.K. Nappal *V.K.*
5. Sh. Vipul Garg *Vipul*
6. Dr. Shalini Agarwal *Shalini*
7. Dr. K.P. Tripathi *K.P.*
8. Dr. Sandhya Goswami *Sandhya*
9. Dr. C.S. Pandey *Chandika*
10. Dr. Deptee Wadikar *Deptee*
11. Dr. Beena T. Bhatt *Beena*
12. Dr. Deepak Kumar *Deepak*
13. Dr. Shalini Singh *Shalini*
14. Sh. Sudhish Bhatt *Sudhish*
15. Ms. Mansana Ghosh *Mansana*
16. Mr. Lakshya Bij Singh *Lakshya*
17. Dr. Shant Sharma *Shant*

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IQAC/DIBNS/10.05/2021-22/06

15th Feb., 2022

Circular

Meeting of the IQAC members shall be held on 19th Feb., 2022 at 02.45 P.M. at Meeting Hall. All members are requested to attend the meeting.

Agenda:

1. Website
2. Committees to be reconstituted
3. AQAR 2020-21
4. PDP
5. Common Certificates

CC: For circulation to all concerned


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IQAC/DIBNS/10.01 /2021-22/06

Dated: 21st Feb. 2022

Minutes of the IQAC Meeting

Date : 19th Feb. 2022
Time : 2.45 P.M.
Location : Meeting Hall

Members Present :

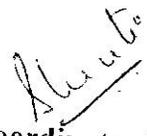
1. Dr. Shailja Pant
2. Mr. Sunil Kaul
3. Mr. V K Nagpal
4. Mr. Sudhir Bharti
5. Dr. Shalini Singh
6. Dr. K.P. Tripathi
7. Dr. Deepti Warikoo
8. Dr. Shruti Sharma
9. Dr. Deepak Kumar
10. Dr. Beena J. Bhatt
11. Ms. Mousami Ghosh
12. Mr. Lakshya Raj Singh

A meeting of IQAC, chaired by the Principal was convened to discuss the agenda. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The members of the Cell discussed about the changes to be made in the website to make it student friendly.
3. It was unanimously decided to restructure the various committees from the new academic session. Also it was decided to encourage faculty members to be a member of atleast one committee. Also it was recommended that no same faculty is to be a part of more than two committees.
4. Cell members to assist in compiling and checking the data promptly and efficiently for so that AQAR 2020-21 is submitted timely. The time schedule given by Coordinator IQAC must be adhered to.
5. Sessions for PDP were to be included in the timetables of the classes for the students and also personality development programmes for the faculty and staff is to be planned on a regular basis.
6. Henceforth all certificates that shall be issued shall be uniform. Dr. Shalini Singh shall get the needful done by 25th Feb., so that the same is approved by 28th Feb. to be implemented from 1st of March 2022.

Cc: For circulation to all concerned.


(Coordinator IQAC)

(Coordinator)
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IQAC/DIBNS/10.01 /2021-22/06.1

Dated: 1st March 2022

ATR of the decisions taken in IQAC meeting held on 19th Feb. 2022

S. No.	Point raised	Action Taken
1	Website	As per the advice of the PT members, changes being made in the website to make it more student friendly by uploading results and other relevant information.
2	Committees to be reconstituted	Circulars regarding the same shall be issued from the Principal Office prior to beginning of the new academic session.
3	AQAR 2020-21	The HODs and faculty members were asked to work collectively for compilation of data for AQAR 2020-21.
4	PDP	HODs were asked to provide slot for PDP in the timetables of UG classes.
5	Common Certificates	Dr. Shalini Singh is already working with the Graphic Designer to get the Certificates made, which shall then be approved by IQAC.

Cc: For circulation to all concerned.


(Coordinator IQAC)
IQAC
Dolphin (PG) Institute of
and Natural Sci
Dehra Dun-21

Attendance sheet of ICAC members
present in the meeting held on 19th
Feb 2022

1. Dr. Shailja Pant Shailja Pant
2. Dr. Anu Kumar AK
3. Sh. V.K. Nagpal V.K. Nagpal
4. Sh. Sunil Kaul Sunil Kaul
5. Sh. Vipul Garg Vipul Garg
6. Dr. Shalini Singh Shalini Singh
7. Dr. Beena S. Bhatt Beena S. Bhatt
8. Dr. Shalini Agarwal Shalini Agarwal
9. Dr. Sandhya Gaurani Sandhya Gaurani
10. Dr. Deepak Kumar Deepak Kumar
11. Mr. Sudhin Bhatia Sudhin Bhatia
12. Dr. K. P. Tripathi K.P. Tripathi
13. Dr. Shuchi Sharma Shuchi Sharma

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2021-22/07

19th April, 2022

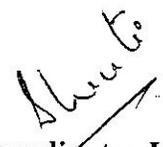
Circular

Meeting of the IQAC members shall be held on 22nd April 2022 at 03.00 P.M. at Meeting Hall. All members are requested to attend the meeting.

Agenda:

1. Timetables for the even semester
2. Website
3. Green Waste
4. Internal examination Answer Copies
5. Indoor Games in the Hostels
6. Space for Mushroom cultivation and vermi compost
7. FDP
8. Student Satisfactory Survey
9. Teaching learning Process

CC: For circulation to all concerned


(Coordinator IQAC)

(Coordinator)
IQAC
Dolphin (PG) Institute of
and Natural Sci
Dehra Dun-213

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01 /2021-22/07

Dated: 23rd April. 2022

Minutes of the IQAC Meeting

Date : 22nd April 2022
Time : 3.00 P.M.
Location : Meeting Hall

Members Present :

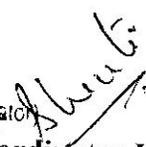
- | | |
|-----------------------|---------------------------|
| 1. Dr. Shailja Pant | |
| 2. Mr. Sunil Kaul | |
| 3. Mr. V K Nagpal | 9. Dr. Deepak Kumar |
| 4. Mr. Sudhir Bharti | 10. Dr. Beena J. Bhatt |
| 5. Dr. Shalini Singh | 11. Ms. Mousami Ghosh |
| 6. Dr. K.P. Tripathi | 12. Mr. Lakshya Raj Singh |
| 7. Dr. Deepti Warikoo | |
| 8. Dr. Shruti Sharma | |

A meeting of IQAC, chaired by the Principal was convened to discuss the agenda. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The timetables for the new semester were approved.
3. Notices, circulars, date sheet of university examinations, university results to be uploaded on the Institute's website.
4. Green waste from canteen and garden to be collected and sent to NADEP Pit.
5. Requirement received from the Examination Cell to get answer copies printed for internal examination.
6. Indoor games to be added in Boys and Girls Hostel and also in Girls Common Room.
7. Requirement received to increase the space for Mushroom cultivation and vermi compost in order to increase production.
8. Suggestions were received to get FDP planned for attainment of POs, COs and also on Professional Ethics.
9. It was proposed to carry out Student Satisfactory Survey on the lines of NAAC. IT Cell to prepare the same on Google form, which shall be shared with the students.
10. The Cell was satisfied by the ongoing teaching learning process.

Cc: For circulation to all concerned.


(Coordinator IQAC)
Dolphin (PG) Institute of Biomedical and Natural Sciences
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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01 /2021-22/07.1

Dated: 30th April 2022

ATR of the decisions taken in IQAC meeting held on 22nd April 2022

S. No.	Point raised	Action Taken
1	Timetables for the even semester	The timetables for the even semester were approved by the Cell.
2	Website	All student relevant notices/ circulars to be uploaded on website regularly.
3	Green Waste	Admin. Officer was asked to ensure that green waste is properly utilised by dumping at the NADEP pit.
4	Internal examination Answer Copies	The Cell approved of the requirement of the examination cell to get the copies printed.
5	Indoor Games in the Hostels	Hostel in Charge was given the responsibility to procure some indoor games for the Boys and girls Hostel.
6	Space for Mushroom cultivation and vermi compost	After detailed discussion with the faculty in charge of Mushroom cultivation and vermi compost with the Additional Director, it was agreed upon to get the needful done.
7	FDP	Resource persons to be finalized and get the FDP done before the academic session ends.
8	Student Satisfactory Survey	IT Cell is designing the SSS, which shall then be circulated among the students. The focus would be on ensuring maximum participation.
9	Teaching learning Process	The members were of the unanimous opinion that co and extracurricular activities should also be held regularly for all round development of the students.

Cc: For circulation to all concerned.


 (Coordinator IQAC)
 Dolphin (PG) Institute of Biomedical and Natural Sciences
 Dehra Dun-248001

Attendance Sheet of IQAC members
present on 22nd April.

- | | | |
|----|-----------------------|-------------------|
| 1 | Dr. Shailja Pant | Shailja Pant |
| 2 | Sh. U.K. Nagpal | U.K. Nagpal |
| 3 | Sh. Sunil Kaul | Sunil Kaul |
| 4 | Mr. Suchin Sharti | Suchin Sharti |
| 5 | Dr. Shobini Singh | Shobini Singh |
| 6 | Dr. K.P. Tripathi | K.P. Tripathi |
| 7 | Dr. Deepati Wankar | Deepati Wankar |
| 8 | Dr. Deepak Kumar | Deepak Kumar |
| 9 | Dr. Beena J. Bhatt | Beena J. Bhatt |
| 10 | Ms. Mansuri Ghosh | Mansuri Ghosh |
| 11 | Mr. Lakshya Vij Singh | Lakshya Vij Singh |
| 12 | Dr. Shant Shrivastava | Shant Shrivastava |

Academic Year 2020-21

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2020-21/02

8th Dec., 2020

Circular

Meeting of the IQAC members shall be held on 15th Dec., 2020 at 11.30 A.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Review of the feedback from the students.
2. Review of Timetables
3. Distribution of mentees
4. SSR Compilation

CC: For circulation to all concerned


(Coordinator IQAC)
(Coordinator)
IQAC
Dolphin (PG) Institute of Biomed
and Natural Sciences
Dehra Dun-248 002

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/02

Dated: 18th Dec., 2020

Minutes of the IQAC Meeting

Date : 15th Dec., 2020
Time : 11.30 A.M.
Location : DIBNS Old Conference Hall
Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Dr. O.P. Sati
4. Mr. Sunil Kaul
5. Mr. VK Nagpal
6. Mr. Sudhir Bharti
7. Dr. K.P. Tripathi
8. Mr. Vipul Garg
9. Dr. Archana Vaishnava
10. Dr. Sandhya Goswami
11. Dr. Deepak Kumar
12. Dr. Beenajoshi Bhatt
13. Dr. Shruti Sharma
14. Dr. Sandeep Ahuja
15. Dr. Depte Warikoo
16. Mr. Pradeep Yadav
17. Mr. Sujith TK

A meeting of IQAC was convened to discuss about the running of the current semester. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The progress in compiling data for SSR was discussed. As faculty has started coming to the college, it was decided that core committee would complete all work related to it by mid Feb. so that SSR could be submitted by mid March.
3. Distribution of mentees was discussed.

Cc: For circulation to all concerned.


Coordinator
(Coordinator IQAC)
Dolphin (PG) Institute of Biomed
and Natural Science,
Dehra Dun-248 007

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/02

Dated: 21st Dec., 2020

ATR of the decisions taken in the IQAC meeting held on 15th Dec. 2020

S. No.	Point Raised	Action Taken
1.	Review of the feedback from the students.	The corrective action was conveyed to the concerned Faculty by the Principal.
2.	Review of Timetables	The timetables were approved.
3.	Distribution of mentees	The newly admitted students would be allotted to the faculty. the mentees from the previous session would continue with the same mentor.
4.	SSR Compilation	The members were asked to compile the data as per the format and submit the same by mid Feb. 2021.

Cc: For circulation to all concerned.


(Coordinator IQAC)
(Coordinator)
IQAC
Dolphin (PG) Institute of Biomed
and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/01

Dated: 20th July, 2020

Minutes of the IQAC Meeting

Date : 16th July, 2020
Time : 11.30 A.M.
Location : Virtual Session through ERP

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. V K Nagpal
4. Dr. K.P. Tripathi
5. Dr. Deptee Warikoo
6. Mr. Vipul Garg
7. Dr. Archana Vaishnava
8. Dr. Sandhya Goswami
9. Dr. Deepak Kumar
10. Dr. Beena Joshi Bhatt
11. Dr. Shruti Sharma
12. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the beginning of the new academic session 2020-21. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. Academic calendar for the forthcoming session was approved.
3. Till further notice, it was decided to continue with online teaching. It was informed by Mr. Sujith T.K. that necessary arrangements have been done by the Cell to carry on online teaching through ERP.
4. The timetables of all the classes for the new academic session were approved.
5. The progress in compiling data for SSR was discussed.

Cc: For circulation to all concerned.


(Coordinator IQAC)
IQAC

Dolphin (PG) Institute of Biomed
and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01/2020-21/01 **Dated: 23rd July, 2020**

ATR of the decisions taken in the IQAC meeting held on 16th July 2020

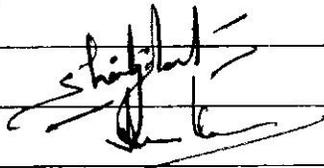
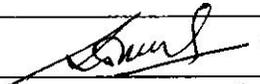
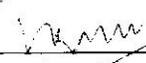
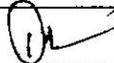
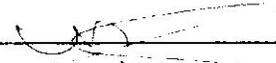
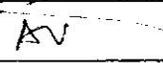
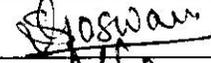
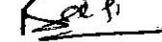
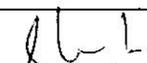
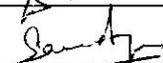
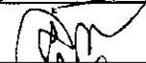
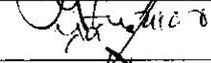
S. No.	Point Raised	Action Taken
1.	Review of Academic Calendar and timetables for the upcoming academic session	Academic Calendar and timetables were approved.
2.	Continuing with online teaching	IT Cell was informed to try to keep online teaching and related issues hassle free.
3.	SSR compilation	The members were motivated to keep compiling as much as they can, keeping in view the lockdown situation.

Cc: For circulation to all concerned.


(Coordinator IQAC)
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-248 001

18/12/20

Attendance Sheet of IQAC members who attended meeting on 18th Dec. 2020

- 1 Dr. Shailja Pant 
- 2 Dr. Arun Kumar
- 3 Dr. O.P. Sati 
- 4 Mr. Sunil Kaul 
- 5 Mr. V.K. Nagpal 
- 6 Mr. Sudhis Bharti 
- 7 Dr. K.P. Tripathi 
- 8 Mr. Vipul Garg 
- 9 Dr. Archana Vishwakarma 
- 10 Dr. Sandhya Goswami 
- 11 Dr. Deepak Kumar 
- 12 Dr. Beena J. Shett 
- 13 Dr. Shweta Sharma 
- 14 Dr. Sandeep Ahuja 
- 15 Dr. Deepoo Wadgaonkar 
- 16 Mr. Pradeep Yadav 
- 17 Mr. Sujith T.K. 

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2020-21/03

31st March 2021

Circular

Meeting of the IQAC members shall be held on 31st March, 2021 at 3.00 P.M at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. DVV Clarifications

CC: For circulation to all concerned


(Coordinator IQAC)

(Coordinator)
IQAC
Dolphin (PG) Institute of Biomedical
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Dehra Dun-248177

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/03

Dated: 31st March, 2021

Minutes of the IQAC Meeting

Date : 31st March 2021
Time : 3.00 P.M.
Location : DIBNS Old Conference Hall

Members attended online :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. VK Nagpal
4. Mr. Sunil Kaul
5. Mr. Vipul Garg
6. Dr. Archana Vaishnava
7. Mr. Sudhir Bharti
8. Dr. Sandhya Goswami
9. Dr. Deepak Kumar
10. Dr. Beena Joshi Bhatt
11. Dr. K.P. Tripathi
12. Dr. Depte Warikoo
13. Dr. Shruti Sharma
14. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the clarifications raised by the DVV. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by the Chairperson.
2. The members went through the clarifications raised by the Data Verification & Validation (DVV) team regarding the data mentioned in the SSR. The issues raised by the DVV were divided among the members for compilation and a week's time was allotted for the same so that timely response could be given to NAAC.

Cc: For circulation to all concerned.


(Coordinator IQAC)

(Coordinator)
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-248171

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/03

Dated: 1st April, 2021

ATR of the decisions taken in the IQAC meeting held on 31st March, 2021

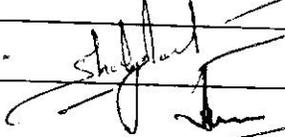
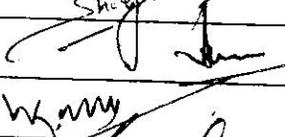
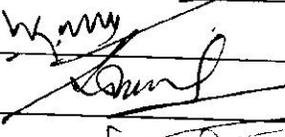
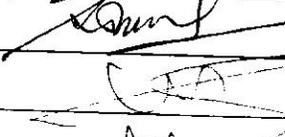
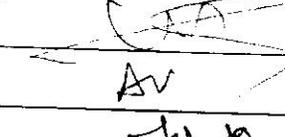
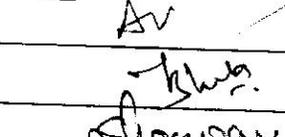
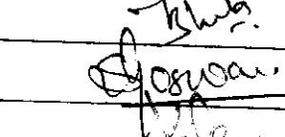
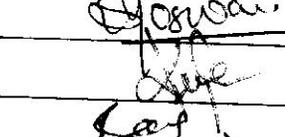
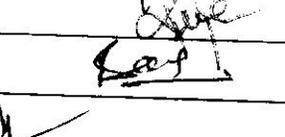
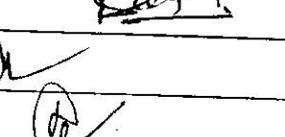
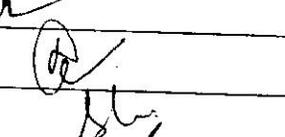
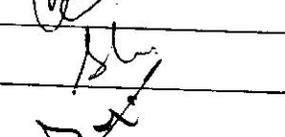
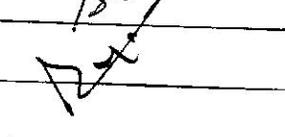
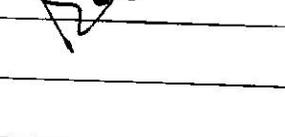
S. No.	Point Raised	Action Taken
1.	DVV Clarifications	The members were asked to compile data as per requirement and submit the same in a week's time.

Cc: For circulation to all concerned.


(Coordinator IQAC)
(Coordinator)
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun.

3/3/21

Attendance sheet of members present
in IOAE meeting on 31st Mar. 2021

- 1 Dr. Shailja Pant 
- 2 Dr. Arun Kumar 
- 3 Mr. V.K. Nappal 
- 4 Mr. Sunil Kaul 
- 5 Mr. Vipul Garg 
- 6 Dr. Archana Vaishnova 
- 7 Mr. Sudhin Bharti 
- 8 Dr. Sandhya Goswami 
- 9 Dr. Deepak Kumar 
- 10 Dr. Beenu J. Bhatt 
- 11 Dr. K.P. Tripalhi 
- 12 Dr. Deeptee Warikar. 
- 13 Dr. Shweta Sharma 
- 14 Mr. Sujith TK 

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2020-21/04

Dated: 2nd May, 2021

Minutes of the IQAC Meeting

Date : 2nd May 2021
Time : 11.30 A.M.
Location : Virtual Session through ERP

Members attended online :

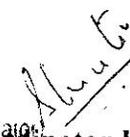
1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Vipul Garg
4. Dr. K.P. Tripathi
5. Dr. Archana Vaishnava
6. Dr. Sandhya Goswami
7. Dr. Deepak Kumar
8. Dr. Beena Joshi Bhatt
9. Dr. Deptee Warikoo
10. Dr. Shruti Sharma
11. Mr. Sujith TK

A meeting of IQAC was convened to discuss about the teaching learning process keeping in view the lockdown. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by the Chairperson.
2. Timetables for the even semester were approved.
3. Feedback received from 1st year students were discussed along with the corrective actions to be taken were discussed.
4. Presentations to be made by HODs, IQAC and Principal during Peer team visit were discussed.
5. It was also decided to hold a webinar to make the faculty and admin staff aware of the protocol to be followed during peer team visit.

Cc: For circulation to all concerned.


(Coordinator
IQAC)

Dolphin (PG) Institute of Biomedical
and Natural Sciences
Dehra Dun-248

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01/2020-21/04 Dated: 5th May, 2021

ATR of the decisions taken in the IQAC meeting held on 2nd May, 2021

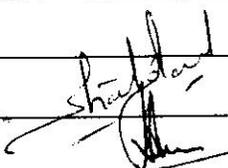
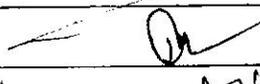
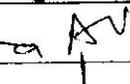
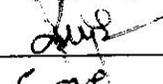
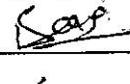
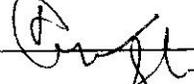
S. No.	Point Raised	Action Taken
1.	Review of the Timetables	The timetables for the even Semesters were approved.
2.	Analysis of feedback taken from the students.	The corrective action was conveyed to the HOD of the Concerned dept. for the needful.
3.	Presentations during Peer team visit.	The SSR was circulated among the HODs and faculty so that preparations for presentation may begin.
4.	Webinar for awareness about peer team visit.	The Director was given the responsibility to get the webinar organized.

Cc: For circulation to all concerned.

Aluvt
(Coordinator IQAC)
IQAC
Dolphin (PG) Institute of
and Natural Sciences
Dehra Dun-212112

2/5/21

Attendance Sheet of members present
in ISAC meeting on 2nd May 2021

1. Dr. Shailja Pant 
2. Dr. Arun Kumar 
3. Mr. Vipul Garg 
4. Dr. K.P. Tripathy 
5. Dr. Archana Varchanova AV 
6. Dr. Sandhya Goswami 
7. Dr. Deepak Kumar 
8. Dr. Gecuo J. Bhatt 
9. Dr. Deplee Wankar 
10. Dr. Shanti Shasane 
11. Mr. Sujith TK 

Academic Year 2019-20

**Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN**

IQAC/DIBNS/10.05/2019-20/01

8th July, 2019

Circular

Meeting of the IQAC members shall be held on 12th July, 2019 at 3.30 P.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Review of Academic Calendar & Timetables
2. Allotment of students (mentees) to the mentors
3. International Seminar to be organized by the Dept. of Forestry
4. Skill Enhancement Programme for PG students
5. AQAR submission
6. SSR compilation

CC: For circulation to all concerned


(Coordinator)
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(Coordinator IQAC)
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and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
DOLPHIN(PG)INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2019-20/01

Dated: 15th July, 2019

Minutes of the IQAC Meeting

Date : 12th July, 2019
Time : 03.30 P.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. Vipul Garg
6. Dr. Archana Vaishnava
7. Dr. Sandhya Goswami
8. Dr. Deepak Kumar
9. Dr. Beena Joshi Bhatt
10. Dr. Shruti Sharma
11. Mr. Sanjay Sikharia
12. Mr. Pradeep Yadav
13. Ms. Ankita Belwal
14. Mr. Rakesh Chaudhary

A meeting of IQAC was convened to discuss about the beginning of the new academic session 2019-20. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. Academic calendar for the forth coming session was approved.
3. The timetables of all the classes for the new academic session were approved.
4. The mentor system was discussed and it was collectively agreed to reorganize the whole structure for improving the system. Also it was decided that booklets would be provided to the mentors to keep record of mentees. The mentees were to be allocated to each mentor by the Cell.
5. The members felt that more add on courses should be added and more students should be encouraged to enroll in them.
6. The preparations for the forthcoming International Seminar to be organized by the Dept. of forestry were discussed. Dr. Sandhya Goswami updated the members about the same.
7. Sh. V.K. Nagpal made the members aware of the progress in the installation of the lift in the campus.
8. The members were also informed that the Skill Enhancement Programme for the PG 2nd year would be beginning by the end of September.
9. The progress in the preparation of AQAR for 2018-19 was also discussed. Members were assigned responsibility to coordinate with other departments so that AQAR is submitted timely:

S.No.	Name of the Faculty	Name of Dept. to be coordinated
1	Dr. Deepti Warikoo	Dept. of Physiotherapy & Pathology
2	Dr. Shalini Agarwal	Dept. of Agriculture & Horticulture

3	Dr. Beena Joshi Bhatt	Dept. of Botany & Zoology
4	Dr. Deepak Kumar	Dept. of Chemistry, Pharmaceutical Chemistry, Biochemistry
5	Dr. Archana Vaishnava	Dept. Of Biotechnology & Microbiology
6	Dr. Sandhya Goswami	Dept.of Forestry
7	Dr. Shruti Sharma	Dept. of Physics & Commerce

10. The members had a unanimous opinion that Institutes should also be going for the second round of accreditation. Format of IIQA and SSR were discussed.

Cc: For circulation to all concerned.


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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01/2019-20/01

Dated: 20th July, 2019

ATR of the decisions taken in the IQAC meeting held on 12th July 2019

S. No.	Point Raised	Action Taken
1.	Review of Academic Calendar and Timetables	Academic Calendar and Timetables were approved
2.	Allotment of students (mentees) to the mentors as per the new format and Printing of mentor's diary.	Members of IQAC to do the needful and circulate the same to the departments and also to get the mentor's diary printed.
3.	Introduction of new add on courses.	The faculty were informed to plan out curriculum for new add on courses. Also they should encourage students to enroll in them.
4.	International Seminar to be Organized by the Dept. of Forestry	The admin staff were asked to Provide all help for successful holding of the seminar.
5.	Skill Enhancement Programme for PG students.	Additional Director was given the responsibility to ensure that Skill Enhancement Programme are held regularly and students are motivated to participate in them.
6.	AQAR submission	The members would be compiling data for the timely submission of AQAR.
7.	SSR compilation	The members would be going through the format thoroughly and start preparing for the compilation of data.

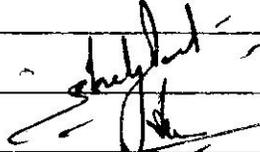
Cc: For circulation to all concerned.


(Coordinator IQAC)
 IQAC
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 and Natural Sciences
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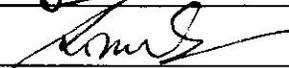
12-7-2019

Attendance Sheet of the IOAC
members present in the meeting on 12/7/19

01- Dr. Shaija Pant

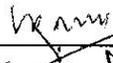


02- Dr. Arun Kumar

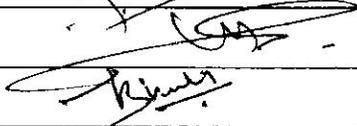


03- Mr. Sunil Kaul

04- Mr. V.K. Nagpal

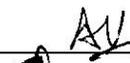


05- Mr. Vipul Garg

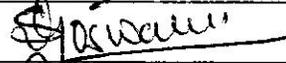


06- Mr. Sudhir Bhatti

07- Dr. Archana Vaishnava



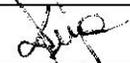
08- Dr. Sandhya Gaswami



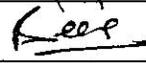
09- Dr. K.P. Tripathi



10- Dr. Deepak Kumar



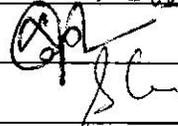
11- Dr. Beema Joshi Bhatt



12- Dr. Shalini Agarwal



13- Dr. Deptee Warikoo

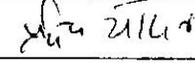


14- Dr. Shruti Sharma

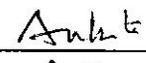
15- Mr. Sanjay Sikaria



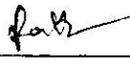
16- Mr. Pradeep Yadav



17- Ms. Ankita Belwal



18- Mr. Rakesh Chaudhary



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IQAC/DIBNS/10.05/2019-20/02

8th Dec., 2019

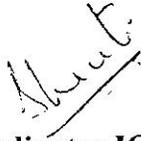
Circular

Meeting of the IQAC members shall be held on 13th Dec., 2019 at 11 A.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Review of the feedback from the students.
2. Review of Timetables
3. Add on course
4. Sanitary napkin vending machine
5. SSR Compilation

CC: For circulation to all concerned


(Coordinator IQAC)

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Dehra Dun-248 007

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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2019-20/02

Dated: 15th Dec., 2019

Minutes of the IQAC Meeting

Date : 13th Dec., 2019
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. VK Nagpal
5. Mr. Vipul Garg
6. Dr. Archana Vaishnava
7. Dr. Sandhya Goswami
8. Dr. Deepak Kumar
9. Dr. Beena Joshi Bhatt
10. Dr. Shruti Sharma
11. Dr. Sandeep Ahuja
12. Mr. Sanjay Sikharia
13. Mr. Pradeep Yadav
14. Ms. Ankita Belwal
15. Mr. Rakesh Chaudhary

A meeting of IQAC was convened to discuss about the beginning of the new odd semester of the session 2019-20. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The feedback taken from students were discussed and corrective actions were also discussed. The time tables of all the classes for the even semesters were approved. It was further decided that each period in the coming even semester would be of One hour each in accordance with the credit system.
3. The members were fully satisfied by the successful completion of the International Seminar conducted by the Department of Forestry.
4. The Add on courses to be conducted by the departments.
5. The newly introduced mentor format was discussed and it was decided to take suggestions from the mentors to further strengthen it.
6. It was suggested to install sanitary napkin vending machine in the campus.
7. Members were assigned responsibility to coordinate and compile the data for SSR:

S.No.	NameoftheFaculty	Criterion
1	Dr. Deepti Warikoo & Dr. Beena J.Bhatt	I &IV
	Dr. Archana Vaishnava & Dr. Sandhya Goswami	II&V
	Dr. Deepak Kumar & Dr. K.P. Tripathi	III&VI
2	Dr. Shalini Agarwal	VII

Cc: For circulation to all concerned.


Coordinator,
IQAC
(Coordinator IQAC)
Department of Institute of Biome
and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
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MANDUWALA, DEHRADUN
IQAC/DIBNS/10.01/2019-20/02 Dated: 21st Dec., 2019

ATR of the decisions taken in the IQAC meeting held on 13th Dec. 2019

S. No.	Point Raised	Action Taken
1.	Review of the feedback from the students.	The corrective action was conveyed to the concerned Faculty by the Principal.
2.	Review of Timetables	HODs were informed to reschedule the timetables and also IT Cell was informed to change the format of timetable in the ERP.
3.	Add on course	Departments were told to conduct Add on Courses for the students.
4.	To install sanitary napkin vending machine	Joint Director was asked to ensure that the machines are Installed in the campus.
5.	SSR Compilation	The members were asked to compile the data as per the format and keep up dating the Principal.

Cc: For circulation to all concerned.


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Dehra Dun-248 007

13/12/19

Attendance Sheet of the members present
in the meeting of ICAE on 13/12/19

- | | | |
|----|----------------------|----------|
| 1 | Dr. Shailja Pant | shyld |
| 2 | Dr. Arun Kumar | |
| 3 | Mr. Sunil Kaul | Sunil |
| 4 | Mr. V.K. Nappal | NK |
| 5 | Dr. Neeraj Kumar | NK |
| 6 | Mr. Vipul Garg | VG |
| 7 | Dr. Archana Vashnava | AV |
| 8 | Dr. Sonalysa Gaurani | Soswani |
| 9 | Dr. Deptee Wankar | Deptee |
| 10 | Dr. Deepak Kumar | DK |
| 11 | Mr. Sudhis Bhatt | Sudhis |
| 12 | Dr. Beena J. Bhatt | Beena |
| 13 | Dr. Shweta Sharma | Shweta |
| 14 | Dr. K.P. Tripathi | Tripathi |
| 15 | Dr. Shalini Agarwal | Shalini |
| 16 | Ms. Sonjay Siskaria | Sonjay |
| 17 | Mr. Pradeep Yadav | Pradeep |
| 18 | Ms. Ankita Belwal | Ankita |
| 19 | Mr. Rakesh Choudhary | Rakesh |

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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2019-20/04

Dated: 20th May, 2020

Minutes of the IQAC Meeting

Date : 18th May 2020
Time : 11.00 A.M.
Location : Virtual Session through ERP

Members attended online :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. VK Nagpal
4. Mr. Vipul Garg
5. Dr. Archana Vaishnav
6. Dr. Sandhya Goswami
7. Dr. Deepak Kumar
11. Dr. Beena Joshi Bhatt
12. Dr. Shruti Sharma
13. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the effectiveness of the online teaching learning process. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

IT Cell was advised to keep assisting the students and faculty to make online teaching more effective and interesting and also to educate both about the new features in Moodle.

It was decided to interact with the students class wise to understand their expectations and also to understand the difficulties being faced by them. Also feedback from the students on their experience of online teaching would be taken.

It was also decided that IT Cell should work on ERP to make it more compatible for online teaching.

It was also decided to encourage the departments to hold webinars and co-curricular activities for the students.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01/2019-20/04 **Dated: 28th May, 2020**

ATR of the decisions taken in the IQAC meeting held on 18th May, 2020

S. No.	Point Raised	Action Taken
1.	Online teaching	IT Cell was asked to update ERP so that in future online classes are held through ERP itself. Meanwhile, IT Cell to provide all assistance to the faculty and students to carry out online teaching learning process smoothly.
2.	Feedback from students	It was decided that one common feedback would be taken from all students regarding effectiveness of online teaching. Virtual sessions would be held class wise to know their day to day problems regarding online teaching.
3.	Webinars and co-curricular activities	The HODs and faculty were asked to organize webinars and online co-curricular activities to encourage the students to be actively involved in the current Pandemic situation.

Cc: For circulation to all concerned.


(Coordinator IQAC)
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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2019-20/03

Dated: 26th April, 2020

Minutes of the IQAC Meeting

Date : 24th April 2020
Time : 11.00 A.M.
Location : Virtual Session through ERP

Members attended online :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. VK Nagpal
4. Mr. Vipul Garg
5. Dr. Archana Vaishnav
6. Dr. Sandhya Goswami
7. Dr. Deepak Kumar
8. Dr. Beena Joshi Bhatt
9. Dr. Shruti Sharma
10. Mr. Sujith T.K.

A meeting of IQAC was convened to discuss about the way teaching learning process would be carried out in view of the lockdown due to pandemic. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

IT Cell was given the responsibility to guide the faculty and the students regarding the way online teaching learning process would be carried out.

It was recommended by the IT Cell that initially Moodle LMS would be used for teaching as they needed time to work on ERP for getting it ready for online classes. IT Cell was told to circulate tutorials for easy adaptability.

It was also decided to display the phone nos. of IT Cell on our website for any assistance.

Also it was decided that faculty should attend FDP on online teaching so that they could get familiarize and comfortable in teaching online more effectively. It was also decided to restrict the lectures to 3-4 per day with a 10 minutes break in between.

The progress in compiling data for IQA and SSR were discussed.

Cc: For circulation to all concerned.


(Coordinator)
(Coordinator IQAC)
Dolphin (PG) Institute of Biomed
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Office of the IQAC
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MANDUWALA, DEHRADUN

IQAC/DIBNS/10.01/2019-20/03

Dated: 29th April, 2020

ATR of the decisions taken in the IQAC meeting held on 24th April, 2020

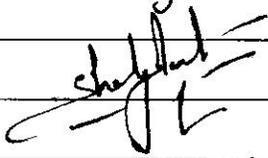
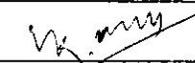
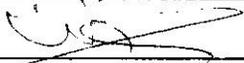
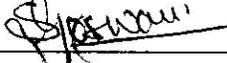
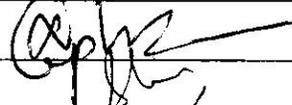
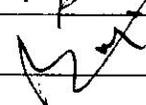
S. No.	Point Raised	Action Taken
1.	Online teaching	IT Cell was informed to provide all help to the teachers and students to make them adapt Online teaching easily.
2.	Phone Nos. of IT Cell on website	Phone nos. of IT Cell is being displayed on website.
3.	Timetable	HODs were informed to reschedule timetable so that only 3-4 Periods are held each day.
4.	FDP on online teaching	Faculty were advised to attend FDP on online teaching
5.	IIQA and SSR compilation	Problems were being faced by the Cell in compilation of the Data due to pandemic lockdown.


(Coordinator IQAC)

Dolphin (PG) Institute of Biome.
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Dehra Dun-248 007

Cc: For circulation to all concerned.

Attendance sheet for the meeting
held virtually on 18th May 2020

- | | | |
|----|---------------------|--|
| 1 | Dr. Shailja Pant |  |
| 2 | Dr. Arun Kumar | |
| 3 | Mr. U.K. Nappal |  |
| 4 | Mr. Vipul Garg |  |
| 5 | Dr. Archana Varshma |  |
| 6 | Dr. Sandhya Gaware |  |
| 7 | Dr. Deepak Kumar |  |
| 8 | Dr. Geeta J. Bhatt |  |
| 9 | Dr. K.V. Tripathi |  |
| 10 | Dr. Deepa Warikar |  |
| 11 | Dr. Shweta Sharma | |
| 12 | Mr. Sujith T.K |  |

Academic year 2018-19

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
MANDUWALA, DEHRADUN

IQAC/DIBNS/10.05/2018-19/01

7th July 2018

Circular

Meeting of the IQAC members shall be held on 16th July 2018 at 11 A.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Academic Calendar
2. Time tables
3. Feedback from the students
4. Parents to be connected through ERP

CC: For circulation to all concerned


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MANDUWALA, DEHRADUN

IQAC/10.01/2018-19/01

Dated: 20th July, 2018

Minutes of the IQAC Meeting

Date : 16th July, 2018
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall
Members Present :

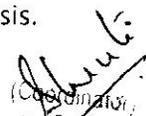
S No	Name
1.	Dr. Shailja Pant
2.	Dr. Arun Kumar
3.	Mr. Sunil Kaul
4.	Mr. V K Nagpal
5.	Mr. Chanchal Goel
6.	Mr. Vipul Garg
7.	Dr. ArchanaVaishnav
8.	Dr. C S Pandey
9.	Dr Deepak Kumar
10.	Dr. Beena Joshi Bhatt
11.	Dr. Sandeep Ahuja
12.	Mr. Sanjay Sikharia
13.	Mr. Pradeep yadav
14.	Dr. Dinesh Singh
15.	Dr. Neeraj Kumar
16.	Ms. Ankita Belwal
17.	Dr. Shruti Sharma

A meeting of members of IQAC was convened to discuss about the beginning of the new academic session 2018-19. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome speech by chairperson.
2. Academic calendar for the forthcoming session was approved.
3. The time tables of all the classes for the new academic session were approved.
4. The committee unanimously agreed that the feedback from the students should be taken through ERP, a step taken to reduce the use of paper.
5. The members felt that the parents in large number were still not connected through ERP; hence it was decided to inform and update them through sms on a regular basis.

Cc: For circulation to all concerned


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and Natural Sciences
Dehra Dun-248 007

Office of the IQAC
DOLPHIN (PG) INSTITUTE OF BIOMEDICAL AND NATURAL SCIENCES,
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IQAC/DIBNS/10.01 /2018-19/01

Dated: 27/07/2018

ATR of the decisions taken in IQAC meeting held on 20/07/2018

S. No.	Point raised	Action Taken
1	Review of Academic Calendar & Timetables.	Academic Calendar & Timetables were approved.
2	Feedback on ERP to be started.	IT Cell was conveyed the same and were asked to prepare the module so that henceforth feedback from the students is taken through ERP.
3	SMS to parents on a regular basis to keep them updated.	IT Cell was given the responsibility to carry out the same. The message to be sent shall be given by Principal Office.

Cc: For circulation to all concerned.


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16 July 2018.

Attendance Sheet of ICAE members present
in the meeting held on 16th July 2018.

- | | | |
|----|-----------------------|------------------|
| 1 | Dr. Shailja Pant | Shailja Pant |
| 2 | Dr. Arun Kumar | Arun Kumar |
| 3 | Mr. V.K. Nagpal | V.K. Nagpal |
| 4 | Mr. Sunil Kaul | Sunil Kaul |
| 5 | Mr. Chouhal Gwal | Chouhal Gwal |
| 6 | Mr. Vipul Garg | Vipul Garg |
| 7 | Dr. C.S. Pandey | C.S. Pandey |
| 8 | Dr. Archana Vaishnav. | Archana Vaishnav |
| 9 | Dr. Beena T. Bhatt | Beena T. Bhatt |
| 10 | Dr. Deepak Kumar | Deepak Kumar |
| 11 | Dr. Sandeep Ahuja | Sandeep Ahuja |
| 12 | Mr. Sanjay Sikaria | Sanjay Sikaria |
| 13 | Mr. Pradeep Yadav | Pradeep Yadav |
| 14 | Dr. Dinesh Singh | Dinesh Singh |
| 15 | Dr. Neeraj Kumar | Neeraj Kumar |
| 16 | Ms. Anbita Belwal | Anbita Belwal |
| 17 | Dr. Shweta Sharma | Shweta Sharma |

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IQAC/DIBNS/10.05/2018-19/02

1st Nov., 2018

Circular

Meeting of the IQAC members shall be held on 5th Nov., 2018 at 3 P.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Feedback from the students
2. Alumni registration
3. Add on Courses
4. BOS of Add on Courses

CC: For circulation to all concerned


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IQAC/DIBNS/10.01 /2018-19/02

Dated: 09th Nov., 2018

Minutes of the IQAC Meeting

Date : 05th Nov., 2018
Time : 03:00 P.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. ChanchalGoel
6. Mr. VipulGarg
7. Dr. Sanjay Kumar Agrawal
8. Dr. DepteeWarikoo
9. Dr. SandhyaGoswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Beena Joshi Bhatt
13. Dr. SandeepAhuja
14. Mr. PradeepYadav
15. Mrs. Padma Gupta
16. Dr. Dinesh Singh
17. Dr. Neeraj Kumar
18. Mr. RakeshChaudhary
19. Dr. Shruti Sharma

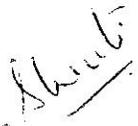
A meeting of IQAC was convened at 03:00 p.m. on Nov., 05th 2018 to review the running of the current odd semester.

The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The feedback taken from students was reviewed and corrective action based upon it was communicated to the concerned faculty by the Principal.
3. To increase the number of registration of alumni, it was proposed to make the Registration Form available on the home page of our website.
4. New certificate courses to begin in the Dept. of Biotechnology and Chemistry and Pharmaceutical Chemistry.
5. In order to regularize the certificate courses, it was proposed to get them approved from the BOS with external subject experts.

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2018-19/02

Dated: 12th Nov. 2018

ATR of the decisions taken in IQAC meeting held on 05/11/2018

S. No.	Point raised	Action Taken
1	Review of feedback from the students.	The corrective action was conveyed to the concerned faculty by the Principal.
2	Online Registration Form for the Alumni	The IT Cell was given the instructions along with the format of Online Registration Form for the Alumni to be uploaded on Institute's Website.
3	New add-on courses	The Heads of the Depts. Of Biotechnology, Chemistry and Pharmaceutical Chemistry were assigned the task to prepare a module of 30 hours in consultation with the faculty of their dept. for the students.
4	Approval of add on courses from the BOS	The Heads were suggested to get the curriculum approved from the BOS for ensuring the quality.

Cc: For circulation to all concerned.


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5th NOV. 2018.

Attendance sheet of IOAE members present
in the meeting on 5th Nov. 2018.

- | | | |
|----|-----------------------|--------------|
| 1 | Dr. Shailja Pant | Shailja Pant |
| 2 | Dr. Arun Kumar | |
| 3 | Mr. Sunil Kaul | Sunil |
| 4 | Mr. V.K. Nappal | V.K. Nappal |
| 5 | Mr. Chandra Goyal | Chandra |
| 6 | Mr. Vipul Garg | Vipul |
| 7 | Dr. Sanjay K. Agarwal | Sanjay |
| 8 | Dr. Deepti WariKoo | Deepti |
| 9 | Dr. Sandhya Gurusami | Sandhya |
| 10 | Dr. C.S. Pandey | C.S. Pandey |
| 11 | Dr. Deepak Kumar | Deepak |
| 12 | Dr. Beena T. Bhatt | Beena |
| 13 | Dr. Sandeep Ahuja | Sandeep |
| 14 | Mr. Pradeep Yadav. | Pradeep |
| 15 | Mrs Padma Gupta | Padma |
| 16 | Dr. Divesh Singh | Divesh |
| 17 | Dr. Neeraj Kumar | Neeraj |
| 18 | Mr. Rakesh Chaudhary | Rakesh |
| 19 | Dr. Shweta Sharma | Shweta |

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IQAC/DIBNS/10.05/2018-19/03

2nd Jan., 2019

Circular

Meeting of the IQAC members shall be held on 7th Jan., 2019 at 3 P.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. AAA
2. Feedback from stakeholders
3. FDP
4. PDP
5. Staff Development Programme

CC: For circulation to all concerned


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IQAC/DIBNS/10.01 /2018-19/03

Dated: 10th Jan., 2019

Minutes of the IQAC Meeting

Date : 07th Jan., 2019
Time : 03:00 PM
Location : DIBNS Old Conference Hall
Members Present :

S No	Name
1.	Dr. Shailja Pant
2.	Dr. Arun Kumar
3.	Mr. Sunil Kaul
4.	Mr. V K Nagpal
5.	Dr. ChanchalGoel
6.	Dr. Archana.Vaishnav
7.	Dr. Sanjay Kumar Agrawal
8.	Dr. Depte Warikoo
9.	Dr. SandhyaGoswami
10.	Dr. C S Pandey
11.	Dr. Deepak Kumar
12.	Dr. Sandeep Ahuja
13.	Mr. PradeepYadav
14.	Ms. Padma Gupta
15.	Dr. Dinesh Singh
16.	Dr. Neeraj Kumar
17.	Ms. Ankita Belwal
18.	Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the beginning of the even semester of the current academic session. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. In order to maintain the quality of the teaching learning process and also for fulfilling our responsibility towards our stakeholders, it was proposed to start Academic Administrative Audit.
3. It was proposed that the process of taking feedback from the employers, parents and alumni be updated.
4. A proposal was put in that the faculty needs to be motivated for attending FDP.
5. Proposal was given to have Personality Development Programmes for the students on a regular basis.
6. Proposal was also given to have Staff Training regularly to make them professional.


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Cc: For circulation to all concerned.

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IQAC/DIBNS/10.01 /2018-19/03

Dated: 13th Jan. 2019

ATR of the decisions taken in IQAC meeting held on 07/01/2019

S. No.	Point raised	Action Taken
1	Academic Administrative Audit to begin	An internal committee shall be formed to carry out the same.
2	Feedback from stakeholders	The system of taking feedback need to be strengthened so the format and the process is to be updated in consultation with IT Cell by IQAC.
3	Attending FDP	Circular to be issued from Principal Office from time to time to encourage faculty to attend FDP.
4	PDP for the students	Additional Director and Joint Director were assigned the responsibility to arrange the same for the students on a regular basis.
5	Staff Training Programme	Additional Director and Joint Director were assigned the responsibility to arrange the same on a regular basis.

Cc: For circulation to all concerned.


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7/1/19.

Attendance sheet of IQAC members present in the meeting held on 7th Jan'19

- | | | |
|----|-----------------------------------|------------------------------|
| 1 | Dr. Shailja Pant | Shailja Pant |
| 2 | Dr. Arun Kumar | Arun Kumar |
| 3 | Mr. Sunil Kaul | Sunil Kaul |
| 4 | Mr. U.K. Nagpal | U.K. Nagpal |
| 5 | Mr. Chanchal Goel | Chanchal Goel |
| 6 | Dr. Archana Vaishnav | Archana Vaishnav |
| 7 | Dr. Sanjay K. Agarwal | Sanjay K. Agarwal |
| 8 | Dr. Deeptha Warikar | Deeptha Warikar |
| 9 | Dr. Sandhya Goswami | Sandhya Goswami |
| 10 | Dr. C.S. Pandey | C.S. Pandey |
| 11 | Dr. Deepak Kumar | Deepak Kumar |
| 12 | Dr. Sandeep Ahuja | Sandeep Ahuja |
| 13 | Mr. Pradeep Yadav | Pradeep Yadav |
| 14 | Mrs. Padma Gupta | Padma Gupta |
| 15 | Dr. Dinesh Gupta Singh | Dinesh Singh |
| 16 | Dr. Neeraj Kumar | Neeraj Kumar |
| 17 | Ms. Ankita Belwal | Ankita Belwal |
| 18 | Dr. Shweta Sharma | Shweta Sharma |

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IQAC/DIBNS/10.05/2018-19/04

29th Mar., 2019

Circular

Meeting of the IQAC members shall be held on 3rd April, 2019 at 11 A.M. at Old Conference Hall. All members are requested to attend the meeting.

Agenda:

1. Review of Feedback
2. Guest Lectures
3. Study Material
4. Single window system

CC: For circulation to all concerned


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IQAC/DIBNS/10.01 /2018-19/04

Dated: 6th April, 2019

Minutes of the IQAC Meeting

Date : 3rd April, 2019
Time : 11.00 A.M.
Location : DIBNS Old Conference Hall

Members Present :

1. Dr. Shailja Pant
2. Dr. Arun Kumar
3. Mr. Sunil Kaul
4. Mr. V K Nagpal
5. Mr. VipulGarg
6. Dr. Archana Vaishnav
7. Dr. Sanjay Kumar Agrawal
8. Dr. DepteWarikoo
9. Dr. Sandhya Goswami
10. Dr. C S Pandey
11. Dr. Deepak Kumar
12. Dr. Beena Joshi Bhatt
13. Dr. SandeepAhuja
14. Mr. PradeepYadav
15. Mrs. Padma Gupta
16. Dr. Dinesh Singh
17. Dr. Neeraj Kumar
18. Mr. RakeshChaudhary
19. Dr. Shruti Sharma

A meeting of IQAC was convened to discuss about the progress of the even academic session 2018-19. The following is the brief summary that highlights the major issues discussed and agreed upon for action during the meeting.

Summary:

1. Welcome address by Chairperson.
2. The feedback taken from students was reviewed and corrective action based upon it was communicated to the concerned faculty.
3. To improve the quality of Guest Lectures, it was proposed to monitor the names of the speakers and preference to be given to eminent speakers.
4. It was also proposed that study material shall be uploaded by all the faculty in the ERP.
5. In order to facilitate the alumni/ parents or guardians of the alumni, it was proposed to start a single window for them

Cc: For circulation to all concerned.


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IQAC/DIBNS/10.01 /2018-19/04

Dated: 9th April, 2019

ATR of the decisions taken in IQAC meeting on 03/04/2019

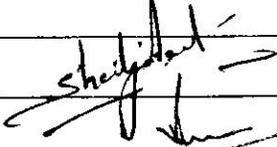
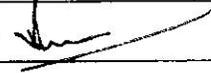
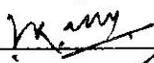
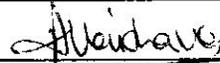
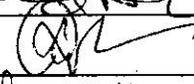
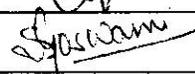
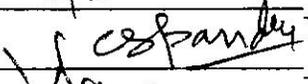
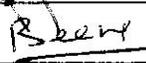
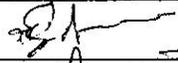
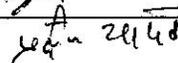
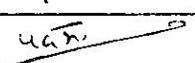
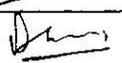
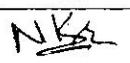
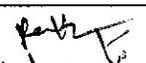
S. No.	Point raised	Action Taken
1	Review of feedback	The Principal communicated the corrective action to the concerned faculty.
2	Guest Lectures	The HOD/ Concerned faculty to take approval from the Principal before inviting experts for delivering guest lectures. This is necessary to maintain the quality of the lectures.
3	Study material to be uploaded	The subject faculty to do the same with the assistance of IT Cell.
4	Single window system for alumni	The IT Cell in consultation with the ERP team to prepare the module.

Cc: For circulation to all concerned.


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dical and Natural Sciences,
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3/4/19.

Attendance Sheet of ICARE members
present in the meeting held on 3/4/19.

- 1 Dr. Shailja Pant 
- 2 Dr. Arun Kumar 
- 3 Mr. V.K. Nagpal 
- 4 Mr. Sunil Kaul 
- 5 Mr. Vipul Garg 
- 6 Dr. Archana Vasishth 
- 7 Dr. Sanjay K. Agarwal 
- 8 Dr. Deepthi Warikar 
- 9 Dr. Sandhya Goswami 
- 10 Dr. C.S. Pandey 
- 11 Dr. Deepak Kumar 
- 12 Dr. Beena J. Bhatt 
- 13 Dr. Sudeep Ahuja 
- 14 Mr. Pradeep Yadav. 
- 15 Mrs. Padma Gupta 
- 16 Dr. Divesh Singh 
- 17 Dr. Neeraj Kumar 
- 18 Mr. Rakesh Chaudhary 
- 19 Dr. Shweta Sharma 